

LORETO COLLEGE
TIME PLAN: 2023

Public Administration-- Concepts and Perspectives
Code: PLS-A-CC-6-13-TH+TU

Name of the teacher: Mrs. Sharmila Mitra Deb
Initials: SMD

Teaching Objective:

- Introduce students to the discipline of public administration
- Familiarise students with major concepts of administration
- Trace the theoretical and contemporary developments in the subject

6th Semester Topic-wise Time Plan

<i>Topics Module 1</i>	<i>Hours allotted</i>	<i>Topics (as per curriculum)</i>	<i>Teaching method</i>	<i>Learning outcome (output)</i>	<i>Assessment</i>
1	5hrs	Nature, Scope and Evolution of Public Administration – Private and Public Administration - Principles of Socialist Management.	Lecture Discussion	Understanding the development and nature of public administration as a discipline	Written assignments Tutorials
2	10hrs	Challenges to discipline of Public Administration and responses: New Public Administration, Comparative Public Administration, Development Administration (Indian context).	Presentation Debate	Knowledge of basic concepts of administration	Group discussions College examination
3	10 hrs	Major concepts of administration: (a) Hierarchy (b) Unity of Command (c) Span of Control (d) Authority (e)Centralization, Decentralization and Delegation (f) Line and Staff.			
4	10 hrs	Public Administration in the era of globalization, liberalization and privatization. Governance: conceptual emergence--- distinction with government. e-governance: features and significance.			

LORETO COLLEGE
TIME PLAN : 2023

Understanding Global Politics
Code: PLS-A-DSE-6-A(4)-TH+TU

Name of the teacher: Mrs. Sharmila Mitra Deb
Initials: SMD

Teaching Objective:

- To offers an insight into concepts of global inequality, identity and culture
- Introduce the idea and importance of global cooperation

6th Semester Topic-wise Time Plan

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
1	10 hrs	Identity and culture	Lectures	Understanding the impact of inequality and reasons for conflict in the world	Written assignments
2	15 hrs	-What drives the world apart -Global inequalities -Violence: conflict and terrorism	Discussions Presentations	Analysing the methods and prospects of global cooperation in promoting unity and peace	Tutorials Group discussions College examination
3	15 hrs	Why we need to bring the world together a. Global environment b. Global civil society			

LORETO COLLEGE
TIME PLAN : 2023

Basic Research Methods

Code: PLS-G-SEC-6-B(2)-TH

Name of the teacher: Mrs. Sharmila Mitra Deb

Initials: SMD

Teaching Objective:

- Teach students how to conceptualize and measure data using quantitative and qualitative methods, with particular attention being paid to developing basic skills pertaining to the collection, analysis and utilization of data in social science research

6th & 4th Semester Topic-wise Time Plan

<i>Topics</i>	<i>Hours Allotted</i>	<i>Topics (as per curriculum)</i>	<i>Teaching Method</i>	<i>Learning Outcome</i>	<i>Assessment</i>
Module 2	6 Hours	Experimental research: types. Aggregate Data analysis: sources, utility and limitations.	Lectures Discussions Presentations	students achieve basic understanding of research methods applicable to quantitative and qualitative data collection and analysis	Written assignments
4					Tutorials
5		Content Analysis: major issues.			Group discussions College examination
6	8 Hours	Participant observation: modes, advantages and disadvantages			

LORETO COLLEGE

TIME PLAN 2023

Name of the teacher: Ms. Sreeparna Dasgupta

Initials: SDG

Teaching Objective:

- To impart comprehensive knowledge of the Course.
- To provide guidance beyond prescribed references.
- To prepare students for higher education.
- To gain knowledge of key human rights issues such as torture, terrorism, gender and violence etc

6th Semester Topic-wise Time Plan-HONOURS

DSE- 6-B(4) Module 2: Human Rights in a Comparative Perspective.

Code: PLS-A-DSE-6-B(4)-TH+TU

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
1	45	Structural Violence: Caste and Race: South Africa and India Gender and Violence: India and Pakistan Adivasis/ Aboriginals and the Land Question: Australia and India	Lecture and Presentation	<ul style="list-style-type: none"> • Understanding how caste, race and gender contribute to societal violence and are a threat to human rights and are major human rights issues. 	Continuous Internal Assessment, Internal Examinations and University Examinations.

LORETO COLLEGE

TIME PLAN 2023

Name of the teacher: Ms. Sreeparna Dasgupta
Initials: SDG

Teaching Objective:

- To impart comprehensive knowledge of the Course.
- To provide guidance beyond prescribed references.
- To prepare students for higher education.
- To understand concepts of planning and financial administration in India

6th Semester Topic-wise Time Plan- Hons

CC 14: Module II-Administration and Public Policy in India: PLS-A-CC-6-14-TH+TU

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
6	6	Local Self Government		• Understanding the importance of planning and financial administration in India	Continuous Internal Assessment, Internal Assessment and University Examinations
7	8	Planning	Lecture, ppt and Discussion		
8	6	Financial Administration			
9	4	Citizen and Administration			
10	6	Citizen and Social Welfare politics			

LORETO COLLEGE

TIME PLAN 2023

Name of the teacher: Ms. Sreeparna Dasgupta

Initials: SDG

Teaching Objective:

- To impart comprehensive knowledge of the Course.
- To provide guidance beyond prescribed references.
- To prepare students for higher education.
- To understand the history and evolution of human rights

**6th Semester Topic-wise Time Plan- General
DSE-2B (Human Rights): Module 1- Topic 1: HUMAN RIGHTS: Theory and Indian
Context**

PLS-G-DSE-B-6-2B-TH+TU

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
1	6	History of the idea of human rights	Lecture and Discussion	<ul style="list-style-type: none"> • Understand how human rights have evolved in history 	Continuous Internal Assessment, Internal Assessment and University Examinations

LORETO COLLEGE

TIME PLAN 2022-2023

Name of the teacher: Mrs. Sayoni Choudhuri Patra

Initials: SCP

Teaching Objective:

- To impart comprehensive knowledge of the discipline.
- To provide guidance beyond prescribed references.
- To impart knowledge of dynamic interrelationships between study of Administration, politics and society.
- To prepare students for higher education in Public Administration and Policy Studies.

SEMESTER 6 Topic-wise Time Plan- HONOURS
Public Administration- Concepts & Perspective: Module II
Code: PLS-A-CC-6-13-TH+TU

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
1	5	Bureaucracy: Views of Marx & Weber	Lecture and Discussion	<ul style="list-style-type: none"> • Detail understanding Weberian Bureaucracy • Understanding Marxian critique of Bureaucracy 	Continuous Internal Assessment, Internal Examination and University Examinations
2	6	Ecological Approach to Public Administration: Riggsian Model	Lecture and Discussion	<ul style="list-style-type: none"> • Examining the concept of ecological approach. • Understanding the Riggsian Model 	Continuous Internal Assessment, Internal Examination and University Examinations
3	4	Administrative Process: <ol style="list-style-type: none"> a. Decision-making b. Communication & control c. Leadership d. Coordination 	Lecture, Presentation and Discussion	<ul style="list-style-type: none"> • Understanding the concept and usages of administrative process with illustration. 	Continuous Internal Assessment, Internal Examinations and University Examinations
4	8	<ul style="list-style-type: none"> • Public Policy: Definition & characteristics • Models of Public Policy • Policy Implementation 	Lecture & Discussion	<ul style="list-style-type: none"> • Understanding the concept of Public Policy • Acquiring knowledge of models of Public Policy • Examining the process and problems in policy implementation 	Continuous Internal Assessment, Internal Examinations and University Examinations

LORETO COLLEGE

TIME PLAN 2022-2023

Name of the teacher: Mrs. Sayoni Choudhuri Patra

Initials: SCP

Teaching Objective:

- To impart comprehensive knowledge in International Human Rights.
- To provide guidance beyond prescribed references.
- To impart knowledge of nation wise case study on Human Rights violation
- To prepare students for higher education

SEMESTER 6 Topic-wise Time Plan- HONOURS
Human Rights in a Comparative Perspective
Code: PLS-A-DSE-6-B(4)-TH+TU Module 1

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
1	4	Understanding Human Rights: Three Generations of Rights	Lecture and Discussion	<ul style="list-style-type: none"> • Detail understanding human rights and its evolution. 	Continuous Internal Assessment, Selection Examinations and University Examinations
2	2	Universal Declaration of Human Rights	Lecture and Discussion	<ul style="list-style-type: none"> • Analysing UDHR 	Continuous Internal Assessment, Selection Examinations and University Examinations
3	3	Rights in National Constitution: India & South Africa	Lecture and Discussion	<ul style="list-style-type: none"> • Examining the rights in the Constitution of India & South Africa 	Continuous Internal Assessment, Selection Examinations and University Examinations
4	8	ISSUES: <ul style="list-style-type: none"> • Torture: USA & INDIA • Surveillance: China & India • Terrorism & insecurity of Minorities : USA & INDIA 	Lecture and Discussion Case Study evaluation	<ul style="list-style-type: none"> • Understanding the issues of human rights • Analysing relevant cases of human rights concern 	Continuous Internal Assessment, Selection Examinations and University Examinations

LORETO COLLEGE
TIME PLAN 2022-2023

Name of the teacher: Mrs. Sayoni Choudhuri Patra
Initials: SCP

Teaching Objective:

- To impart comprehensive knowledge in International Human Rights.
- To provide guidance beyond prescribed references.
- To impart knowledge of nation wise case study on Human Rights violation
- To prepare students for higher education

SEMESTER 6 Topic-wise Time Plan- GENERAL
Human Rights: Theory & Indian Context: Module I Topic 3 & Module II Topic 1
Code: PLS-G-DSE-B6-2B-TH+TU

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
3	8	UN and human rights. <ul style="list-style-type: none"> ● Charters ● UN Human Rights Commission ● Vienna Declaration & Programme of Action 	Lecture and Discussion	<ul style="list-style-type: none"> ● Learning about UN structural process for protecting Human Rights. 	Continuous Internal Assessment, Internal Examinations and University Examinations
4	6	Indian Constitution and the foundation of rights	Lecture and Discussion	<ul style="list-style-type: none"> ● Understanding the human rights in Indian Constitution 	Continuous Internal Assessment, Internal Examinations and University Examinations

LORETO COLLEGE

TIME PLAN 2023

SKILL ENHANCEMENT COURSE

Basic Research Methods
PLS-G-SEC-6-B(2)-TH
Module I

Name of the teacher: Ms. Sumedha Verma

Initials: SV

Teaching Objective:

- Acquaint students with basic skills of research in social sciences.
- Enable students to understand methods of data collection, measurement and interpretation

6th Semester Topic wise Time Plan

Topics	Hours Allotted	Topics (as per curriculum)	Teaching Method	Learning Outcome	Assessment
1	4 Hours	Case Study	Lectures Discussions Presentations	Students will be skilled to design research models and choose appropriate methods for various kinds of research	Written assignments Tutorials Group discussions College examinations
2	8 Hours	Survey Approach: Interviewing- different types and forms, qualities of a good interviewer; Preparing questionnaire, types of questionnaire. Pilot Survey			
3	6 Hours	Focus Groups: role of researcher; uses and abuses.			

LORETO COLLEGE

TIME PLAN 2023

Administration and Public Policy in India **PLS-A-CC-6-14-TH+TU** **Module I**

Name of the teacher: Ms. Sumedha Verma
Initials: SV

Teaching Objective:

- Introduce students to the administrative system of India- historical overview and contemporary organisational setup

6th Semester Topic wise Time Plan

	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
1	8 Hours	Continuity and change in Indian administration: brief historical overview.		Understanding of- • the evolution of the administrative system in India, influence of historical legacy.	Written assignments
2	8 Hours	Civil Service in India (Bureaucracy): recruitment (role of UPSC, SPSC), training.	Lectures Discussions	• organisation and working of the current administrative set up at the Central, State and District levels	Quizzes Tutorials Group discussions
3	8 Hours	Organization of Union Government: Secretariat Administration: PMO, Cabinet Secretariat.	Presentations Debates		College examinations
4	8 Hours	Organization of State Government: Chief Secretary – relations between Secretariat and Directorate.			
5	8 Hours	District Administration: role of District Magistrate, SDO, BDO.			

LORETO COLLEGE

TIME PLAN 2023

DISCIPLINE SPECIFIC ELECTIVE

Understanding Global Politics
PLS-A-DSE-6-A(4)-TH+TU

Name of the teacher: Ms. Sumedha Verma

Initials: SV

Teaching Objective:

- Provide students a conceptual understanding of the evolution of the state system and sovereignty
- Acquaint students with the global economic framework

6th Semester Topic wise Time Plan

Topic	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
I	18	What Makes the World What it is a. The Sovereign State System	Lectures Discussions Presentations Debates	Understanding the emergence of the modern state system and specific regional experiences of development of the state Comprehending developments in the global economic order	Written assignments Quizzes Tutorials Group discussions College examinations
	22	b. The Global Economy i. Discussing the Bretton Woods Institutions and WTO ii. Ideological underpinnings iii. Transnational Economic Actors			

LORETO COLLEGE

TIME PLAN 2023

DISCIPLINE SPECIFIC ELECTIVE

**Understanding Global Politics
PLS-A-DSE-6-A(4)-TH+TU**

Name of the teacher: Ms. Sumedha Verma

Initials: SV

Teaching Objective:

- Provide students a conceptual understanding of the evolution of the state system and sovereignty
- Acquaint students with the global economic framework

6th Semester Topic wise Time Plan

Topic	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
I	18	What Makes the World What it is a. The Sovereign State System	Lectures Discussions Presentations Debates	Understanding the emergence of the modern state system and specific regional experiences of development of the state Comprehending developments in the global economic order	Written assignments Quizzes Tutorials Group discussions College examinations
	22	b. The Global Economy i. Discussing the Bretton Woods Institutions and WTO ii. Ideological underpinnings iii. Transnational Economic Actors			