

LORETO COLLEGE  
TIME PLAN: 2023

**Public Administration-- Concepts and Perspectives**

Code: PLS-A-CC-6-13-TH+TU

**Name of the teacher: Mrs. Sharmila Mitra Deb**

**Initials: SMD**

**Teaching Objective:**

- Introduce students to the discipline of public administration
- Familiarise students with major concepts of administration
- Trace the theoretical and contemporary developments in the subject

*6<sup>th</sup> Semester Topic-wise Time Plan*

<i>Topics Module</i>	<i>Hours allotted</i>	<i>Topics (as per curriculum)</i>	<i>Teaching method</i>	<i>Learning outcome (output)</i>	<i>Assessment</i>
1	5hrs	Nature, Scope and Evolution of Public Administration – Private and Public Administration - Principles of Socialist Management.	Lecture	Understanding the development and nature of public administration as a discipline	Written assignments
2	10hrs	Challenges to discipline of Public Administration and responses: New Public Administration, Comparative Public Administration, Development Administration (Indian context).	Discussion		Tutorials
3	10 hrs	Major concepts of administration: (a) Hierarchy (b) Unity of Command (c) Span of Control (d) Authority (e) Centralization, Decentralization and Delegation (f) Line and Staff.	Presentation		Group discussions
4	10 hrs	Public Administration in the era of globalization, liberalization and privatization. Governance: conceptual emergence--- distinction with government. e-governance: features and significance.	Debate	Knowledge of basic concepts of administration	College examination

LORETO COLLEGE

TIME PLAN : 2023

**Understanding Global Politics**

Code: PLS-A-DSE-6-A(4)-TH+TU

**Name of the teacher: Mrs. Sharmila Mitra Deb**

**Initials: SMD**

**Teaching Objective:**

- To offers an insight into concepts of global inequality, identity and culture
- Introduce the idea and importance of global cooperation

*6<sup>th</sup> Semester Topic-wise Time Plan*

<i>Topics</i>	<i>Hours allotted</i>	<i>Topics (as per curriculum)</i>	<i>Teaching method</i>	<i>Learning outcome (output)</i>	<i>Assessment</i>
1	10 hrs	Identity and culture	Lectures	Understanding the impact of inequality and reasons for conflict in the world  Analysing the methods and prospects of global cooperation in promoting unity and peace	Written assignments
2	15 hrs	-What drives the world apart  -Global inequalities  -Violence: conflict and terrorism	Discussions  Presentations		Tutorials  Group discussions
3	15 hrs	Why we need to bring the world together a. Global environment b. Global civil society			College examination

LORETO COLLEGE  
TIME PLAN : 2023

**Basic Research Methods**

Code: PLS-G-SEC-6-B(2)-TH

**Name of the teacher: Mrs. Sharmila Mitra Deb**

**Initials: SMD**

**Teaching Objective:**

- Teach students how to conceptualize and measure data using quantitative and qualitative methods, with particular attention being paid to developing basic skills pertaining to the collection, analysis and utilization of data in social science research

*6<sup>th</sup> & 4<sup>th</sup> Semester Topic-wise Time Plan*

<i>Topics</i>	<i>Hours Allotted</i>	<i>Topics (as per curriculum)</i>	<i>Teaching Method</i>	<i>Learning Outcome</i>	<i>Assessment</i>
Module 2  4	6 Hours	Experimental research: types. Aggregate Data analysis: sources, utility and limitations.	Lectures  Discussions  Presentations	students achieve basic understanding of research methods applicable to quantitative and qualitative data collection and analysis	Written assignments
5	4 Hours	Content Analysis: major issues.			Tutorials
6	8 Hours	Participant observation: modes, advantages and disadvantages			Group discussions  College examination

**LORETO COLLEGE**

**TIME PLAN 2023**

**Name of the teacher: Ms. Sreeparna Dasgupta**

**Initials: SDG**

**Teaching Objective:**

- To impart comprehensive knowledge of the Course.
- To provide guidance beyond prescribed references.
- To prepare students for higher education.
- To gain knowledge of key human rights issues such as torture, terrorism, gender and violence etc

**6<sup>th</sup> Semester Topic-wise Time Plan-HONOURS**

**DSE- 6-B(4) Module 2: Human Rights in a Comparative Perspective.**

**Code: PLS-A-DSE-6-B(4)-TH+TU**

<i>Topics</i>	<i>Hours allotted</i>	<i>Topics (as per curriculum)</i>	<i>Teaching method</i>	<i>Learning outcome (output)</i>	<i>Assessment</i>
1	45	<b>Structural Violence:</b> Caste and Race: South Africa and India  Gender and Violence: India and Pakistan  Adivasis/ Aboriginals and the Land Question: Australia and India	Lecture and Presentation	<ul style="list-style-type: none"> <li>• Understanding how caste, race and gender contribute to societal violence and are a threat to human rights and are major human rights issues.</li> </ul>	Continuous Internal Assessment, Internal Examinations and University Examinations.

**LORETO COLLEGE**

**TIME PLAN 2023**

**Name of the teacher: Ms. SreeparnaDasgupta**

**Initials: SDG**

**Teaching Objective:**

- To impart comprehensive knowledge of the Course.
- To provide guidance beyond prescribed references.
- To prepare students for higher education.
- To understand concepts of planning and financial administration in India

**6<sup>th</sup> Semester Topic-wise Time Plan- Hons**

**CC 14: Module II-Administration and Public Policy in India: PLS-A-CC-6-14-TH+TU**

<i>Topics</i>	<i>Hours allotted</i>	<i>Topics (asper curriculum)</i>	<i>Teaching method</i>	<i>Learning outcome (output)</i>	<i>Assessment</i>
6	6	Local Self Government	Lecture, ppt and Discussion	<ul style="list-style-type: none"> <li>• Understanding the importance of planning and financial administration in India</li> </ul>	Continuous Internal Assessment, Internal Assessment and University Examinations
7	8	Planning			
8	6	Financial Administration			
9	4	Citizen and Administration			
10	6	Citizen and Social Welfare politics			

# LORETO COLLEGE

## TIME PLAN 2023

**Name of the teacher:** Ms. SreeparnaDasgupta

**Initials:** SDG

### Teaching Objective:

- To impart comprehensive knowledge of the Course.
- To provide guidance beyond prescribed references.
- To prepare students for higher education.
- To understand the history and evolution of human rights

### 6<sup>th</sup> Semester Topic-wise Time Plan- General

**DSE-2B (Human Rights): Module 1- Topic 1: HUMAN RIGHTS: Theory and Indian Context**

**PLS-G-DSE-B-6-2B-TH+TU**

<i>Topics</i>	<i>Hours allotted</i>	<i>Topics (as per curriculum)</i>	<i>Teaching method</i>	<i>Learning outcome (output)</i>	<i>Assessment</i>
1	6	History of the idea of human rights	Lecture and Discussion	<ul style="list-style-type: none"> <li>• Understand how human rights have evolved in history</li> </ul>	Continuous Internal Assessment, Internal Assessment and University Examinations

## LORETO COLLEGE

### TIME PLAN 2022-2023

**Name of the teacher:** Mrs. Sayoni Choudhuri Patra

**Initials:** SCP

**Teaching Objective:**

- To impart comprehensive knowledge of the discipline.
- To provide guidance beyond prescribed references.
- To impart knowledge of dynamic interrelationships between study of Administration, politics and society.
- To prepare students for higher education in Public Administration and Policy Studies.

**SEMESTER 6 Topic-wise Time Plan- HONOURS**  
**Public Administration- Concepts & Perspective: Module II**  
**Code: PLS-A-CC-6-13-TH+TU**

<i>Topics</i>	<i>Hours allotted</i>	<i>Topics (as per curriculum)</i>	<i>Teaching method</i>	<i>Learning outcome (output)</i>	<i>Assessment</i>
1	5	Bureaucracy: Views of Marx & Weber	Lecture and Discussion	<ul style="list-style-type: none"><li>• Detail understanding Weberian Bureaucracy</li><li>• Understanding Marxian critique of Bureaucracy</li></ul>	Continuous Internal Assessment, Internal Examination and University Examinations
2	6	Ecological Approach to Public Administration: Riggsian Model	Lecture and Discussion	<ul style="list-style-type: none"><li>• Examining the concept of ecological approach.</li><li>• Understanding the Riggsian Model</li></ul>	Continuous Internal Assessment, Internal Examination and University Examinations
3	4	Administrative Process: a. Decision-making b. Communication & control c. Leadership d. Coordination	Lecture, Presentation and Discussion	<ul style="list-style-type: none"><li>• Understanding the concept and usages of administrative process with illustration.</li></ul>	Continuous Internal Assessment, Internal Examinations and University Examinations
4	8	<ul style="list-style-type: none"><li>• Public Policy: Definition &amp; characteristics</li><li>• Models of Public Policy</li><li>• Policy Implementation</li></ul>	Lecture & Discussion	<ul style="list-style-type: none"><li>• Understanding the concept of Public Policy</li><li>• Acquiring knowledge of models of Public Policy</li><li>• Examining the process and problems in policy implementation</li></ul>	Continuous Internal Assessment, Internal Examinations and University Examinations

## LORETO COLLEGE

### TIME PLAN 2022-2023

Name of the teacher: Mrs. Sayoni Choudhuri Patra

Initials: SCP

#### Teaching Objective:

- To impart comprehensive knowledge in International Human Rights.
- To provide guidance beyond prescribed references.
- To impart knowledge of nation wise case study on Human Rights violation
- To prepare students for higher education

#### SEMESTER 6 Topic-wise Time Plan- HONOURS

##### Human Rights in a Comparative Perspective

Code: PLS-A-DSE-6-B(4)-TH+TU Module 1

<i>Topics</i>	<i>Hours allotted</i>	<i>Topics (as per curriculum)</i>	<i>Teaching method</i>	<i>Learning outcome (output)</i>	<i>Assessment</i>
1	4	Understanding Human Rights: Three Generations of Rights	Lecture and Discussion	<ul style="list-style-type: none"><li>• Detail understanding human rights and its evolution.</li></ul>	Continuous Internal Assessment, Selection Examinations and University Examinations
2	2	Universal Declaration of Human Rights	Lecture and Discussion	<ul style="list-style-type: none"><li>• Analysing UDHR</li></ul>	Continuous Internal Assessment, Selection Examinations and University Examinations
3	3	Rights in National Constitution: India & South Africa	Lecture and Discussion	<ul style="list-style-type: none"><li>• Examining the rights in the Constitution of India &amp; South Africa</li></ul>	Continuous Internal Assessment, Selection Examinations and University Examinations
4	8	ISSUES: <ul style="list-style-type: none"><li>• Torture: USA &amp; INDIA</li><li>• Surveillance: China &amp; India</li><li>• Terrorism &amp; insecurity of Minorities : USA &amp; INDIA</li></ul>	Lecture and Discussion Case Study evaluation	<ul style="list-style-type: none"><li>• Understanding the issues of human rights</li><li>• Analysing relevant cases of human rights concern</li></ul>	Continuous Internal Assessment, Selection Examinations and University Examinations





**LORETO COLLEGE**  
**TIME PLAN 2022-2023**

**Name of the teacher: Mrs. Sayoni Choudhuri Patra**  
**Initials: SCP**

**Teaching Objective:**

- To impart comprehensive knowledge in International Human Rights.
- To provide guidance beyond prescribed references.
- To impart knowledge of nation wise case study on Human Rights violation
- To prepare students for higher education

**SEMESTER 6 Topic-wise Time Plan- GENERAL**

**Human Rights: Theory & Indian Context: Module I Topic 3 & Module II Topic 1**  
**Code: PLS-G-DSE-B6-2B-TH+TU**

<i>Topics</i>	<i>Hours allotted</i>	<i>Topics (as per curriculum)</i>	<i>Teaching method</i>	<i>Learning outcome (output)</i>	<i>Assessment</i>
3	8	UN and human rights. <ul style="list-style-type: none"> <li>● Charters</li> <li>● UN Human Rights Commission</li> <li>● Vienna Declaration &amp; Programme of Action</li> </ul>	Lecture and Discussion	<ul style="list-style-type: none"> <li>● Learning about UN structural process for protecting Human Rights.</li> </ul>	Continuous Internal Assessment, Internal Examinations and University Examinations
4	6	Indian Constitution and the foundation of rights	Lecture and Discussion	<ul style="list-style-type: none"> <li>● Understanding the human rights in Indian Constitution</li> </ul>	Continuous Internal Assessment, Internal Examinations and University Examinations

**LORETO COLLEGE**

**TIME PLAN 2023**

**SKILL ENHANCEMENT COURSE**

**Basic Research Methods  
PLS-G-SEC-6-B(2)-TH  
Module I**

**Name of the teacher: Ms. Sumedha Verma**

**Initials: SV**

**Teaching Objective:**

- Acquaint students with basic skills of research in social sciences.
- Enable students to understand methods of data collection, measurement and interpretation

**6<sup>th</sup> Semester Topic wise Time Plan**

<b>Topics</b>	<b>Hours Allotted</b>	<b>Topics (as per curriculum)</b>	<b>Teaching Method</b>	<b>Learning Outcome</b>	<b>Assessment</b>
1	4 Hours	Case Study	Lectures Discussions Presentations	Students will be skilled to design research models and choose appropriate methods for various kinds of research	Written assignments
2	8 Hours	Survey Approach: Interviewing- different types and forms, qualities of a good interviewer; Preparing questionnaire, types of questionnaire. Pilot Survey			Tutorials Group discussions
3	6 Hours	Focus Groups: role of researcher; uses and abuses.			College examinations

# LORETO COLLEGE

## TIME PLAN 2023

### Administration and Public Policy in India PLS-A-CC-6-14-TH+TU Module I

**Name of the teacher: Ms. Sumedha Verma**  
**Initials: SV**

#### Teaching Objective:

- Introduce students to the administrative system of India- historical overview and contemporary organisational setup

#### 6<sup>th</sup> Semester Topic wise Time Plan

	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
1	8 Hours	Continuity and change in Indian administration: brief historical overview.	Lectures Discussions Presentations Debates	Understanding of- <ul style="list-style-type: none"><li>• the evolution of the administrative system in India, influence of historical legacy.</li><li>• organisation and working of the current administrative set up at the Central, State and District levels</li></ul>	Written assignments Quizzes Tutorials Group discussions College examinations
2	8 Hours	Civil Service in India (Bureaucracy): recruitment (role of UPSC, SPSC), training.			
3	8 Hours	Organization of Union Government: Secretariat Administration: PMO, Cabinet Secretariat.			
4	8 Hours	Organization of State Government: Chief Secretary – relations between Secretariat and Directorate.			
5	8 Hours	District Administration: role of District Magistrate, SDO, BDO.			

**LORETO COLLEGE**

**TIME PLAN 2023**

**DISCIPLINE SPECIFIC ELECTIVE**

**Understanding Global Politics  
PLS-A-DSE-6-A(4)-TH+TU**

**Name of the teacher: Ms. Sumedha Verma**

**Initials: SV**

**Teaching Objective:**

- Provide students a conceptual understanding of the evolution of the state system and sovereignty
- Acquaint students with the global economic framework

**6<sup>th</sup> Semester Topic wise Time Plan**

<b>Topic</b>	<b>Hours allotted</b>	<b>Topics (as per curriculum)</b>	<b>Teaching method</b>	<b>Learning outcome (output)</b>	<b>Assessment</b>
I	18	What Makes the World What it is a. The Sovereign State System	Lectures Discussions Presentations	Understanding the emergence of the modern state system and specific regional experiences of development of the state	Written assignments Quizzes Tutorials
	22	b. The Global Economy  i. Discussing the Bretton Woods Institutions and WTO ii. Ideological underpinnings iii. Transnational Economic Actors	Debates	Comprehending developments in the global economic order	Group discussions College examinations

**LORETO COLLEGE**

**TIME PLAN 2023**

**DISCIPLINE SPECIFIC ELECTIVE**

**Understanding Global Politics  
PLS-A-DSE-6-A(4)-TH+TU**

**Name of the teacher: Ms. Sumedha Verma**

**Initials: SV**

**Teaching Objective:**

- Provide students a conceptual understanding of the evolution of the state system and sovereignty
- Acquaint students with the global economic framework

**6<sup>th</sup> Semester Topic wise Time Plan**

<b>Topic</b>	<b>Hours allotted</b>	<b>Topics (as per curriculum)</b>	<b>Teaching method</b>	<b>Learning outcome (output)</b>	<b>Assessment</b>
I	18	What Makes the World What it is a. The Sovereign State System	Lectures Discussions Presentations	Understanding the emergence of the modern state system and specific regional experiences of development of the state	Written assignments Quizzes Tutorials
	22	b. The Global Economy  i. Discussing the Bretton Woods Institutions and WTO ii. Ideological underpinnings iii. Transnational Economic Actors	Debates	Comprehending developments in the global economic order	Group discussions College examinations