

LORETO COLLEGE
TIME PLAN 2021-2022

Name of the teacher: Dr Ranjana Banerjee

Initials: RB

Teaching Objectives:

- To develop a concept of what constitutes teaching.
- To generate an idea about the nature and characteristic features affecting teaching and its relationship with training.
- To understand the practical aspects and utility of micro teaching and micro lessons.
- To become aware of the significance and practical usage of simulated teaching

Semester 4 (Honours) SECA: Teaching Skills
Topic-wise Time Plan

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
1	4hrs/week	Concept and definition of teaching	Discussion with examples	To develop an idea of what is class room teaching and the different definitions.	Written assignments
2	4hrs/week	Nature of teaching and characteristic factors affecting teaching	Participatory method to explain in detail of the framework and features of teaching	To inculcate a clear idea about how teaching is viewed and the factors that influences class room teaching	Assessment to confirm that sound knowledge has developed about the different facets of teaching
3	4hrs/week	Micro Teaching and Micro lessons	Lecture method using examples	To help build an idea about why micro teaching is the best way to ascertain correct methodology of teaching to avail desirable results from students.	Written assignments to make a comparative study between lessons conducted through micro teaching with that of without micro teaching.
4	4hrs/week	Simulated Teaching	lecture on the use and utility of simulated teaching	To develop an idea about the nature and processes used in simulated teaching in order to secure more effective teaching	Discussion to understand the effectiveness of simulated teaching

LORETO COLLEGE
TIME PLAN 2021-2022

Name of the teacher: Dr Ranjana Banerjee

Initials: RB

Teaching Objectives:

- To develop an understanding of what constitutes social inclusion leading to inclusive society
- To understand the concept of Exclusion and Inclusion in a society
- To understand the causes and challenges of inclusion
- To conceptualize the need of an inclusive society through inclusive schools
- To estimate the place of Education in building up social inclusion in a multicultural society
- To understand the role of informal agencies to generate social inclusiveness

Semester 4 (General Group B) CC10 Inclusive Education
Topic-wise Time Plan

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
1	4hrs/week	Concept of Inclusion and Inclusive Society	Discussion to explain what entails an inclusive in the context of inclusion	To develop a clear view Social Inclusion in present day society	Written assignments with examples to help elicit response of their understanding of inclusion
2	4hrs/week	Concept of Exclusion and Inclusion	Participatory method to explain what it means by social exclusion against inclusion	To inculcate a clear idea about the existing difference between exclusion and inclusion in the context of present society different	Comparative studies between exclusion and inclusion and their respective social impact in a developing society
3	4hrs/week	Obstacles Barriers and in Inclusion	Discussion to help understand the existing challenges that prohibits successful social inclusion	To help build an idea about the varying stereotyped discriminatory factors that establishes social exclusion	Written assignments defining the reasons for social exclusion
4	4hrs/week	Need of	lecture method with	To inculcate an	Assignment to

		Creating inclusive society	an real life inclusion policies to nurture social equality	idea of the role education can play as an agent of social change to help remove exclusion and nurture inclusive strategies.	highlight the need for social inclusion by citing real life examples.
5	4hrs/week	Building an Inclusive school: desired changes in the System, Structure, Practice and Culture	Lecture method to explain the need for inclusive society and the changes required to make a school inclusive	To inculcate the true meaning of being inclusive for which structural changes are to be made imperative	Written assignment to evaluate the benefits of an inclusive school
6	4hrs/ week	Education for a multi-cultural society	Discussion on what constitutes a multicultural society and why knowledge is needed for how to be a part of such a society	To nurture a concept and principles governing a multicultural society. The benefits and problems of such societies	Class discussion on the positives of building up inclusiveness in a multicultural society
7	4 hrs/week	Education for peaceful coexistence : Role of informal agencies in an	To help generate the idea of peaceful living together within a multicultural society where mass media agencies will educate people on inclusive harmonious living	To develop in them need for a peaceful existence and to understand the crucial role of mass media in cultivating an inclusive society	Written assignment on the process followed by mass media agencies to help spread the notion of an inclusive society

LORETO COLLEGE
TIME PLAN 2021-2022

Name of the teacher: Dr. Neeta Dang

Initials: ND

Teaching Objectives:

- To develop an understanding of the concept, nature, types and approaches of curriculum studies
- To understand the relation between curriculum, assessment and pedagogy
 To understand the process of curriculum development and national curriculum framework 2005
- To develop an understanding of evaluation and reform of curriculum

4th Course: CC – 9 (Semester 4) Curriculum Studies
Semester Topic-wise Time Plan

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
Introductory Concept	15	1. Meaning, nature, scope and functions of curriculum 2. Bases of curriculum: philosophical, psychological and sociological 3. Major Approaches to Curriculum-behavioral, managerial, system and humanistic 4. Types of Curriculum-knowledge, experience and activity based	Group Discussions, Lecture Method, Questioning and Interaction	The significance of curriculum in the scheme of education will be understood	Class and home assignments, Questioning, Tutorials and end-of term assessment.
Content Selection	15	1. Determinants of Content Selection – knowledge, culture and need 2. Curriculum and Institution – instructional objectives 3. Revised Bloom's	Group Discussions, Lecture Method, Questioning and Interaction	The relevance of content selection, Bloom's Taxonomy and a Theory of Instruction will be	Class and home assignments, Questioning, Tutorials and end-of term assessment.

		4. Taxonomy 4. Bruner's Theory of Instruction		comprehended	
Curriculum development	12	1. Principles of Curriculum Construction 2. Learner centred curriculum framework – concept, factors and characteristics	Group Discussions, Lecture Method, Questioning and Interaction	The need, planning, principles and a learner centred curriculum will be well understood	Class and home assignments, Questioning, Tutorials and end-of term assessment.
Evaluation and reform of curriculum	12	1. Concept and significance of curriculum evaluation 2. Approaches to curriculum evaluation – formative and summative 3. 3. Models of evaluation – Stufflebeam and Taylor 4. Curriculum reform – factors and obstacles	Group Discussions, Lecture Method, Questioning and Interaction	The process of evaluation, its types and models will be understood. Curriculum reform, its factors and obstacles will be well understood.	Class and home assignments, Questioning, Tutorials and end-of term assessment.

LORETO COLLEGE
TIME PLAN 2021-2022

Name of the teacher: Dr. Debika Guha

Initials: DG

Teaching Objectives: The students will be able to:

- Understand the concept of an Inclusive society and exclusion
- Comprehend the specific problems of the disabled
- Distinguish among Impairment, Disability and Handicap
- Analyse the barriers in Inclusion
- Apply their knowledge to critically analyse the role of school and society in creating an inclusive society

Semester 4 Topic-wise Time Plan
Education honours
CC 10 Inclusive Education

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
1.	6	Meaning of Inclusion and Inclusive Society, Exclusion and Inclusion: Conceptual Overview	Explanation, Discussion, Participative teaching-learning, Debate(For All Topics)	Acquaintance, Understanding, Learning, Critical Analysis and Application (For the entire paper)	Class assignments, Term Paper, Formative and Summative Evaluation(For All Topics)
2.	5	Obstacles and Barriers in Inclusion, Elements necessary to create an Inclusive society			
3.	15	Concept of Impairment, Disability and Handicap Types of Disability: Orthopaedic, Visual, Auditory, Cerebral Palsy, Intellectual, Autism, Learning Disability			
4.	4	General Causes of Disabilities, Role of school and society in creating a barrier free environment			

LORETO COLLEGE
TIME PLAN 2021-2022

Name of the teacher: Dr. Ranjita Dawn

Initials: RD

Teaching Objectives:

- To develop an understanding of educational technology
- To be acquainted with the system approach
- To develop an understanding of the use of computer in education and communication
- To get acquainted with the instructional techniques and different models of teaching
- To develop an understanding of ICT & e-learning.

Semester IV Education Honours
Topic-wise Time Plan
CC8: Technology in Education

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
Unit 3 Instructional techniques	1 hour per week for each sub topic	Mass instructional technique- characteristics and types	Lecture, Discussion, presentations (ppt)	Understand the concept of Mass instructional technique- characteristics and types	Written assignments, Classroom discussion, powerpoint presentation by students
Unit 3 Instructional techniques	1 hour per week for each sub topic	Personalised instructional techniques- characteristics and types	Lecture, Discussion, presentations (ppt)	Understand the various Personalised instructional techniques, types and their characteristics	Written assignments, Classroom discussion, powerpoint presentation by students
Unit 3 Instructional techniques	1 hour per week for each sub topic	Difference in teaching and instruction	Lecture, Discussion, presentations (ppt)	Understand the difference between teaching and instruction	Written assignments, Classroom discussion, powerpoint presentation by students

Unit 3 Instructional techniques	1 hour per week for each sub topic	Models of teaching-concept, components and significance	Lecture, Discussion, presentations (ppt)	Understand the different models of teaching, their components and significance	Written assignments, Classroom discussion, powerpoint presentation by students
<u>Unit 4</u> ICT & e-learning	1 hour per week for each sub topic	Meaning and concept of ICT, e-learning	Lecture, Discussion, presentations (ppt)	Understand concept of ICT, and e-learning	Written assignments, Classroom discussion, powerpoint presentation by students
<u>Unit 4</u> ICT & e-learning	1 hour per week for each sub topic	Nature and characteristics of e-learning	Lecture, Discussion, presentations (ppt)	Understand the nature and characteristics of e-learning	Written assignments, Classroom discussion, powerpoint presentation by students
<u>Unit 4</u> ICT & e-learning	1 hour per week for each sub topic	ICT integration in teaching learning, massive open online course (MOOC)	Lecture, Discussion, presentations (ppt)	Understand ICT integration in teaching learning, massive open online course (MOOC)	Written assignments, Classroom discussion, powerpoint presentation by students
<u>Unit 4</u> ICT & e-learning	1 hour per week for each sub topic	Different approaches- Project based learning, co-operative learning and collaborative learning	Lecture, Discussion, presentations (ppt)	Understand the different approaches of learning Project based learning, co-operative learning and collaborative learning	Written assignments, Classroom discussion, powerpoint presentation by students

**** More time is assigned to each subtopic than specified in the table depending on the content depth.**

Assignments: Term Paper and Presentations by students during the Semester (CBCS System)

LORETO COLLEGE
TIME PLAN 2021-2022

Name of the teacher: Dr. Ranjita Dawn

Initials: RD

Teaching Objective:

- Understand the meaning of Inclusion and exclusion
- Know the types of exclusion and their causes
- Know how to bring about inclusion in different spheres

Semester IV Education General Group A
Topic-wise Time Plan
CC4: Inclusive Education

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
Unit 1 Inclusion Overview	1 hour per week for each sub topic	Meaning of Inclusion and Inclusive Society	Lecture, Discussion, presentations (ppt)	Understand the concept of Inclusion and Inclusive Society	Written assignments, Classroom discussion, powerpoint presentation by students
Unit 1 Inclusion Overview	1 hour per week for each sub topic	Exclusion and Inclusion: Conceptual overview	Lecture, Discussion, presentations (ppt)	Understand difference between Exclusion and Inclusion:	Written assignments, Classroom discussion, powerpoint presentation by students
Unit 1 Inclusion Overview	1 hour per week for each sub topic	Obstacles/barrier s in Inclusion	Lecture, Discussion, presentations (ppt)	Understand the difference between teaching and instruction	Written assignments, Classroom discussion, powerpoint presentation by students
Unit 1 Inclusion Overview	1 hour per week for each sub topic	Elements necessary for creating an inclusive society	Lecture, Discussion, presentations (ppt)	Understand the different elements necessary for creating an inclusive society	Written assignments, Classroom discussion, powerpoint presentation by students
Unit 2 Differently Abled	1 hour per week for each sub	Concept of Impairment, Disability and	Lecture, Discussion, presentations	Understand concept of Impairment,	Written assignments, Classroom

	topic	Handicap	(ppt)	Disability and Handicap	discussion, powerpoint presentation by students
Unit 2 Differently Abled	1 hour per week for each sub type of disability	Types of disabilities: Orthopaedic, Visual, Auditory, Cerebral Palsy, (only definition and their specific problems)	Lecture, Discussion, presentations (ppt)	Understand the types of disabilities: Orthopaedic, Visual, Auditory, Cerebral Palsy, Intellectual, Autism, Learning Disability (only definition and their specific problems)	Written assignments, Classroom discussion, powerpoint presentation by students
Unit 2 Differently Abled	1 hour per week for each sub topic	General causes of disabilities	Lecture, Discussion, presentations (ppt)	Understand the General causes of disabilities	Written assignments, Classroom discussion, powerpoint presentation by students
Unit 2 Differently Abled	1 hour per week for each sub topic	Role of school and society in creating a barrier free environment	Lecture, Discussion, presentations (ppt)	Understand the role of school and society in creating a barrier free environment	Written assignments, Classroom discussion, powerpoint presentation by students

**** More time is assigned to each subtopic than specified in the table depending on the content depth.**

Assignments: Term Paper and Presentations by students during the Semester (CBCS)

LORETO COLLEGE
TIME PLAN 2021-2022

Name of the teacher: Archita Roy Biswas

Initials: ARB

Teaching Objectives:

The students will be able to:-

- Understand the concept of SC, ST, OBC groups.
- Explain the concept of gender and sexuality
- Analyze the causes of social exclusion
- Understand the concept of social inclusion: role of education
- Understand the importance of building an inclusive school
- Verify the significance of education for multicultural society
- Identify the features of education for peaceful co-existence
- Evaluate the role of informal agencies in building social inclusion

4TH Semester CC-10 Honours Inclusive Education
Topic-wise Time Plan

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome(out put)	Assessment
Unit -3 Socially disabled 1	2	Concept of SC, ST, OBC.	Discussion and lecture method with PPT	Understand the concept of SC, ST, OBC groups	Regular class tutorials or assignments
2	2	Concept of gender and sexuality	Lecture and discussion method with PPT	Explain the concept of gender and sexuality	Regular class tutorials or assignments
3.	4	Causes of social exclusion	Discussion and lecture method with PPT	Analyze the causes of social exclusion	Regular class tutorials or assignments
4	4	Understanding social inclusion: role of education	Discussion and illustration with ICT	Understand the concept of social inclusion: role of education	Regular class tutorials or assignments
Unit -4 Educational reforms for inclusive society	3	Building an inclusive school	Discussion and lecture method with PPT.	Understand the importance of building an inclusive	Regular class tutorials or assignments

1				school	
2	3	Education for multicultural society	Discussion and lecture method with PPT	Verify the significance of education for multicultural society	Regular class tutorials or assignments
3	3	Education for peaceful co-existence	Discussion and lecture method with PPT	Identify the features of education for peaceful co-existence	Regular class tutorials or assignments
4	4	Role of informal agencies in building social inclusion	Discussion and lecture method with PPT	Evaluate the role of informal agencies in building social inclusion	Regular class tutorials or assignments

LORETO COLLEGE
TIME PLAN 2021-2022

Name of the teacher: Archita Roy Biswas

Initials: ARB

Teaching Objectives:

The students will be able to:-

- Explain the nature and definition of skills of teaching
- Analyze the various teaching skills
- Understand the different phases of teaching: pre active, inter active, post active
- Verify the concept and importance of learning design
- Identify the steps of learning design
- Evaluate the qualities of good learning design

4TH Semester Honours SECH –B - TEACHING SKILL
Topic-wise Time Plan

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
Unit -3 Skills of teaching 1	2	Nature and definition of skills of teaching	Discussion and lecture method with PPT	Explain the nature and definition of skills of teaching	Regular class tutorials or assignments
2	2	Developing teaching skills	Lecture and discussion method with PPT	Analyze the various teaching skills	Regular class tutorials or assignments
3.	2	Phases of teaching: pre active, inter active, post active.	Discussion and lecture method with PPT	Understand the different phases of teaching: pre active, inter active, post active	Regular class tutorials or assignments
Unit -4 Learning design 1	2	Concept and importance of learning design	Discussion and illustration with ICT	Verify the concept and importance of learning design	Regular class tutorials or assignments
2	2	Steps of learning design	Discussion and lecture method with PPT.	Identify the steps of learning design	Regular class tutorials or assignments

3	2	Qualities of good learning design	Discussion and lecture method with PPT	Evaluate the qualities of good learning design	Regular class tutorials or assignments
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LORETO COLLEGE
TIME PLAN 2021-2022

Name of the teacher: Archita Roy Biswas

Initials: ARB

Teaching Objective:

The students will be able to:-

- Explain the nature and definition of skills of teaching
- Analyze the various teaching skills
- Understand the different phases of teaching: pre active, inter active, post active
- Verify the concept and importance of learning design
- Identify the steps of learning design
- Evaluate the qualities of good learning design

4TH Semester General SEC –B Teaching Skill
Topic-wise Time Plan

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome(output)	Assessment
Unit -3 Skills of teaching 1	2	Nature and definition of skills of teaching	Discussion and lecture method with PPT	Explain the nature and definition of skills of teaching	Regular class tutorials or assignments
2	2	Developing teaching skills	Lecture and discussion method with PPT	Analyze the various teaching skills	Regular class tutorials or assignments
3.	2	Phases of teaching: pre active, inter active, post active.	Discussion and lecture method with PPT	Understand the different phases of teaching: pre active, inter active, post active	Regular class tutorials or assignments
Unit -4 Learning design 1	2	Concept and importance of learning design	Discussion and illustration with ICT	Verify the concept and importance of learning design	Regular class tutorials or assignments
2	2	Steps of learning design	Discussion and lecture method with PPT.	Identify the steps of learning design	Regular class tutorials or assignments

3	2	Qualities of good learning design	Discussion and lecture method with PPT	Evaluate the qualities of good learning design	Regular class tutorials or assignments
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LORETO COLLEGE
TIME PLAN 2021-2022

Name of the teacher: Indrani Pal

Initials: IP

Teaching Objective:

- Understand the meaning of Inclusion and exclusion
- Know the types of exclusion and their causes
- Know how to bring about inclusion in different spheres

Semester IV Education General

Topic-wise Time Plan

CC4: Inclusive Education General Group A

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
Unit 2 Differently Abled	1 hour per week for each sub topic	Types of disability- Intellectual, Autism, Learning Disabilities (only definition and their specific problems)	Lecture, Discussion, presentations (ppt)	Understand Types of disability- Intellectual, Autism, Learning Disabilities (only definition and their specific problems)	Written assignments, Classroom discussion, PowerPoint presentation by students
Unit 3 Socially Disable	1 hour per week for each sub topic	Concept of SC, ST and OBC groups	Lecture, Discussion, presentations (ppt)	Understand the concept of the social disables according to SC, ST and OBC groups	Written assignments, Classroom discussion, PowerPoint presentation by students
Unit 3 Socially Disable	1 hour per week for each sub topic	Concept of Gender, and sexuality	Lecture, Discussion, presentations (ppt)	Understand Gender, and sexuality and its importance with Education	Written assignments, Classroom discussion, PowerPoint presentation by students

Unit 3 Socially Disable	1 hour per week for each sub topic	Causes of Social exclusion	Lecture, Discussion, presentations (ppt)	Understand the idea of social exclusion and its importance with Education	Written assignments, Classroom discussion, PowerPoint presentation by students
Unit 3 Socially Disable	1 hour per week for each sub topic	Understanding social inclusion: role of education	Lecture, Discussion, presentations (ppt)	Understand the concept of social inclusion according to socially disabled in education	Written assignments, Classroom discussion, PowerPoint presentation by students
Unit 4 Education Reforms for Inclusive Education	1 hour per week for each sub topic	Building an Inclusive school: desired changes in System, Structure, Practice and Culture	Lecture, Discussion, presentations (ppt)	Understand inclusive school system its structure and practice and culture	Written assignments, Classroom discussion, PowerPoint presentation by students
Unit 4 Education Reforms for Inclusive Education	1 hour per week for each sub topic	Education for a multicultural society.	Lecture, Discussion, presentations (ppt)	Understand the multicultural society its importance in the educational area	Written assignments, Classroom discussion, PowerPoint presentation by students
Unit 4 Education Reforms for Inclusive Education	1 hour per week for each sub topic	Education for peaceful co- existence	Lecture, Discussion, presentations (ppt)	Understand peace and its objectives toward education	Written assignments, Classroom discussion, PowerPoint presentation by students
Unit 4 Education Reforms for Inclusive Education	1 hour per week for each sub topic	Role of Informal agencies (like mass media etc) in building an inclusive society	Lecture, Discussion, presentations (ppt)	Understand the role of Informal agencies (like mass media etc) in building an inclusive society the	Written assignments, Classroom discussion, PowerPoint presentation by students

**** More time is assigned to each subtopic than specified in the table depending on the content depth.**

Assignments: Term Paper and Presentations by students during the Semester (CBCS System)

LORETO COLLEGE
TIME PLAN 2021-2022

Name of the teacher: Indrani Pal

Initials: IP

Teaching Objective:

- Understand the meaning of Inclusion and exclusion
- Know the types of exclusion and their causes
- Know how to bring about inclusion in different spheres

Semester IV Education General
Topic-wise Time Plan
CC4: Inclusive Education Group B

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
Unit 2 Differently Abled	1 hour per week for each sub topic	Concept of Impairment, Disability and Handicap	Lecture, Discussion, presentations (ppt)	Understand concept of Impairment, Disability and Handicap	Written assignments, Classroom discussion, PowerPoint presentation by students
Unit 2 Differently Abled	1 hour per week for each sub topic	Types of disabilities: Orthopaedic, Visual, Auditory, Cerebral Palsy, Intellectual, Autism, Learning Disability (only definition and their specific problems)	Lecture, Discussion, presentations (ppt)	Understand the types of disabilities: Orthopaedic, Visual, Auditory, Cerebral Palsy, Intellectual, Autism, Learning Disability (only definition and their specific problems)	Written assignments, Classroom discussion, PowerPoint presentation by students
Unit 2 Differently Abled	1 hour per week for each sub topic	General causes of disabilities	Lecture, Discussion, presentations (ppt)	Understand the General causes of disabilities	Written assignments, Classroom discussion, PowerPoint presentation by students
Unit 2 Differently Abled	1 hour per week for each sub	Role of school and society in creating a barrier	Lecture, Discussion, presentations	Understand the role of school and society in	Written assignments, Classroom

	topic	free environment	(ppt)	creating a barrier free environment	discussion, PowerPoint presentation by students
Unit 3 Socially Disable	1 hour per week for each sub topic	Concept of SC, ST and OBC groups	Lecture, Discussion, presentations (ppt)	Understand the concept of the social disables according to SC, ST and OBC groups	Written assignments, Classroom discussion, PowerPoint presentation by students
Unit 3 Socially Disable	1 hour per week for each sub topic	Concept of Gender, and sexuality	Lecture, Discussion, presentations (ppt)	Understand Gender, and sexuality and its importance with Education	Written assignments, Classroom discussion, PowerPoint presentation by students
Unit 3 Socially Disable	1 hour per week for each sub topic	Causes of Social exclusion	Lecture, Discussion, presentations (ppt)	Understand the idea of social exclusion and its importance with Education	Written assignments, Classroom discussion, PowerPoint presentation by students
Unit 3 Socially Disable	1 hour per week for each sub topic	Understanding social inclusion: role of education	Lecture, Discussion, presentations (ppt)	Understand the concept of social inclusion according to socially disabled in education	Written assignments, Classroom discussion, PowerPoint presentation by students

**** More time is assigned to each subtopic than specified in the table depending on the content depth.**

Assignments: Term Paper and Presentations by students during the Semester (CBCS System)