COMPUTER DEPARTEMNT
LORETO COLLEGE

TIME PLAN 2020-2021

Name of the teacher: CHANDRANI SENGUPTA/ MEGHNA BANERJEE
Initials: CSG/ MB

Teaching Objective:
- Provide knowledge how to create more than one database using access tools and how to relate that one database to other via relationship toolbar and gather specific data using queries whenever required.

6th Semester Topic-wise Time Plan

Topics	Hours allotted	Topics (as per curriculum)	Teaching method	Learning outcome (output)	Assessment
1	10	Introduction to MS Access	Lecture	Demonstrate the purpose of Ms access	2
2	15	Working with table data	ICT based	Generate table and check with different view	10
3	26	Querying a database	ICT based	Apply queries to find special data from 1 or more database	10
4	27	Working with forms	ICT based	Evaluate the data and generate forms based on it	5
5	10	Generating Reports	ICT based	Construct reports based of the data and can be print if required	5
6	19	Designing a Relational Database	ICT based	Construct relations between more than 2 tables / databases	10
7	20	Working with functions	ICT based	Evaluate the queries by using functions	5
8	11	Sharing data across Applications	ICT based	Generate the records and share it across via any sharable media	5