

**2024**

**ENGLISH — GENERAL**

**Paper : SEC-A-1 and SEC-A-2**

*The figures in the margin indicate full marks.*

*Candidates are required to give their answers in their own words  
as far as practicable.*

**Paper : SEC-A-1**

**(English Language Teaching)**

**Full Marks : 80**

**Group - A**

1. What is the difference between a First Language and a Second Language? How would you differentiate language learning from acquisition of language? 16

*Or,*

2. What does the expression 'English as a second language' mean? What is the importance of English as a second language? 16

**Group - B**

3. What are the teaching strategies for EFL and ESL? Examine the idea of an ideal learner. 16

*Or,*

4. Write a note on 'language learner motivation'. 16

**Group - C**

5. What are the structural features of English language? Explain each feature with suitable examples. 16

*Or,*

6. How do loose, balanced and periodic sentences relate to the purposes of analysing style in English? Explain with suitable examples. 16

**Please Turn Over**

**(1247+1248)**



**Group - D**

7. Compare Grammar-Translation Method with Direct Method of English-Teaching. What are the key principles of Communicative language teaching? 16

*Or,*

8. Do you agree that teachers of ESL must be aware of both usefulness of methods as well as the need to go beyond them? Explain in detail. 16

**Group - E**

9. How is assessment different from testing? Explain the five non-test means of assessing language learners. 16

*Or,*

10. How can oral and listening skills of a learner be assessed? 16



**Paper : SEC-A-2**  
**(Business Communication)**

**Full Marks : 80**

1. Write a letter from ABC Book Agency inviting the customers to the launch of a new book. 15

*Or,*

Write a letter to a furniture shop, enquiring about the status of an order you placed. 15

2. Write a CV with a covering letter in response to *any one* of the following advertisements : 15×1

(a) **Guest Lecturer in Mathematics Required**

Adi Rammohan College requires a Guest Lecturer in Mathematics. Candidates with M.Sc. in Mathematics should apply with CV to 9/2, Purbanchal Road, Kolkata-700084.

(b) **Medical Representatives Required**

ABC Medicare, Kolkata, is urgently looking for a Medical Representative. Minimum qualification is a Bachelor's Degree in Bio-Science. Interested candidates may apply with CV to ABC Medicare, Kolkata.

3. Write an e-mail to XYZ Airline seeking a refund for your cancelled flight. 15

*Or,*

Write an e-mail to an online retailer asking for a replacement of a defective hairdryer you recently purchased. 15

4. Write a newspaper report on the recent outbreak of fire in a restaurant in Kolkata. 15

*Or,*

Write a report for your college magazine about a blood donation camp organized by the NSS unit of the college. 15

Please Turn Over

(1247+1248)



5. Draft the minutes of the meeting based on the Notice given below :

20

Notice

This is to inform you that The Annual General Meeting of the company has been scheduled as follows :

Date : 10.02.25

Time : 1 p.m.

Venue : Seminar Hall.

Agenda :

- (a) Welcome and Opening Remarks
- (b) Review of Previous Meeting Minutes
- (c) Updates on Ongoing Projects
- (d) Discussion on new initiatives
- (e) Budget Allocation
- (f) Setting goals and deadlines.

All the members are requested to be present.

XYZ

CEO

Grosvenor Consultancy Services

31.01.25.

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