

Letter No. TNU/FM-428/904/2022

Dated: December 20th, 2022

To,

Ms. Saheli Sarkar,
A25/1 Baghajatin Pally,
Kolkata-700092

Sub: Appointment Letter

Dear **Ms. Sarkar,**

This has reference to your application and subsequent interview. The management of **The Neotia University, West Bengal** is pleased to appoint you on the following terms and conditions:

1. You will be working as '**Faculty (Visiting)**' in the **Applied Psychology** department of the **School of Health Science**.
2. Your appointment shall be commencing from **4th January, 2023**.
3. You will report to the "**HOD-Applied Psychology**" in the **School of Health Science** of the University and your detailed roles and responsibilities as '**Faculty (Visiting)**' will be decided and briefed upon your joining by the **Reporting Authority** in the university.
4. Your present place of posting will be at the University's campus at **Diamond Harbour Road, South 24 Parganas, West Bengal**.
5. You will be paid an honorarium of **Rs. 20,000/- (Rupees Twenty Thousand only)** per month.
6. You will be required to take classes at least 3 days in a week in the physical mode.
7. Notwithstanding, what has been agreed hereinabove, this contract may be terminated by you or the University through its authorised officer by giving **one month (30 days)** clear notice to either party.
8. This is a temporary engagement in nature and does not entitle you to claim any permanent employment with us.

Please sign the copy of this letter as a token of your acceptance.

Thanking you,
Yours faithfully,

For **The Neotia University**



Ramesh Kumar Verma
Head HR