

Letter No. TNU/FM-428/904/2022

Dated: December 20th, 2022

To,

Ms. Saheli Sarkar,
A25/1 Baghajatin Pally,
Kolkata-700092

Sub: Appointment Letter

Dear **Ms. Sarkar**,

This has reference to your application and subsequent interview. The management of **The Neotia University, West Bengal** is pleased to appoint you on the following terms and conditions:

1. You will be working as '**Faculty (Visiting)**' in the **Applied Psychology** department of the **School of Health Science**.
2. Your appointment shall be commencing from **4th January, 2023**.
3. You will report to the "**HOD-Applied Psychology**" in the **School of Health Science** of the University and your detailed roles and responsibilities as '**Faculty (Visiting)**' will be decided and briefed upon your joining by the **Reporting Authority** in the university.
4. Your present place of posting will be at the University's campus at Diamond Harbour Road, South 24 Parganas, West Bengal.
5. You will be paid an honorarium of **Rs. 20,000/- (Rupees Twenty Thousand only)** per month.
6. You will be required to take classes at least 3 days in a week in the physical mode.
7. Notwithstanding, what has been agreed hereinabove, this contract may be terminated by you or the University through its authorised officer by giving **one month (30 days)** clear notice to either party.
8. This is a temporary engagement in nature and does not entitle you to claim any permanent employment with us.

Please sign the copy of this letter as a token of your acceptance.

Thanking you,
Yours faithfully,

For **The Neotia University**



Ramesh Kumar Verma
Head HR