



**UNIVERSITY OF CALCUTTA**  
**FACULTY COUNCILS FOR P.G. STUDIES IN SCIENCE TECHNOLOGY & ENGG**  
**AGRICULTURE & VET. Sc.**  
**92, A.P.C. ROAD, KOLKATA - 700 009**

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Ref: **889** 17PAH

Date: **18-11-2024**

To:  
**Mr. Soumitri Bag, Mazumdar**  
**Dept. of Psychology, Amity University.**

Madam,

I am to inform you that the Vice-Chancellor / Pro Vice-Chancellor (Academic) has been pleased to appoint you as a Guest Teacher in the Department of **Psychology**, C.U. to deliver a course of

**5** lectures (on the following topics) to the 3 year / 4 year B.Tech. / M.Sc. / M.Tech. / MCA students

**Psychology** (Semester **5** 2024-25) session (2024 to 2025).

It may, please be noted that the Vice-Chancellor has been pleased to grant you a token of honorarium of  
**Rs. 500/-** only for per lecture for the purpose.

Topic: \_\_\_\_\_  
 N.A.

Yours faithfully,

**SECRETARY**  
**UCSTA, C.U. & C.I.**

Ref: **17PAH** Date: \_\_\_\_\_

Copies forwarded for information and necessary action to:

1. The Head, Department of \_\_\_\_\_, C.U.
2. The Accounts Officer (Salary), C.U. (Original order of the Vice-Chancellor is enclosed)
3. Salary Section, UCSTA, C.U.

Enclo: A copy of V.C's order

19<sup>th</sup> February, 2024

**Ms. Soumitri Bag Majumder**

1/6, Sucheta Nagar Haltu,

Kolkata-700078

Ph: - 7380579538

Email: - soumitribag1@gmail.com

Dear Ms. Majumder,

We take pleasure in inviting you to teach subjects on **Psychology** in Amity Institute of Psychology & Allied Sciences, Amity University, Kolkata as per our standard syllabus, which you may please obtain from our campus.

You are requested to prepare a course outline specifying the number of lectures required in line with the syllabus and assessment scheme. The outline should indicate the objectives / introduction of the course, session wise topics, expected learning outcomes, the prescribed text book (as decided by the institute) and a list of reference books and other references. The outline should also contain details of the evaluation scheme. You are required to assess the students on all the components as mentioned in the course structure.

The question paper for end semester exam will be given by the University. However, if required, you may also have to prepare a sample question paper for the end semester exam. The answer booklets for end semester exam will be checked by you for which you will be paid Rs. 15 (Rupees fifteen only) per answer booklet.

We would offer you an honorarium of Rs. 1,000/- (Rupees One Thousand only) per session (inclusive of conveyance & internal assessment). Payment for the sessions taken by you will be made monthly through cheque or through transfer in your bank a/c. Income tax will be deducted as per the prevailing norms at the time of payment. You are requested to provide necessary details for Income Tax purpose.

We would appreciate your dropping a line giving your consent at [ssingh27@amity.edu](mailto:ssingh27@amity.edu).

With warm Regards,



Shweta Singh

Deputy Director

Human Resource Division

Amity University Kolkata



# THE GAYATRI CHETNA FOUNDATION

Corporate Office: 136 B. B. Ganguly Street, Kolkata - 700012

■ (033) 2217 6142 2217 6143



Unit of The George Telegraph Group

15/11/2022

To

M/s. Soumitri Bag  
1/6, Sucheta Nagar,  
P.O. - Halta  
Kolkata - 7000 78

Subject      Appointment of Guest Lecturer

Dear M/s Bag:

The Management is pleased to appoint you to conduct ***Guest Lecturer*** to the students of Professional Bachelor & Master Degree courses in colleges of professional education affiliated to the Maulana Abul Kalam Azad University of Technology (formerly known as WBUT) ***with effect from 16<sup>th</sup> of November 2022***.

The said lectures will have to be delivered to students in colleges as may be specified from time to time by the management according to specified class routines as and when necessary.

You will report to, and work under the guidance and instruction of the undersigned or whomsoever may be nominated to supervise your activities:

Your responsibilities will include:

- a) Theoretical and Practical teaching to students.
- b) Preparation of lesson plan as assigned to you and submission of the same within the given time frame.
- c) Proper upkeep and maintenance of machinery, equipment, accessories, gadgets, devices and components while you take classes and to develop instructional aids for improvement of training.
- d) Preparation and maintenance of Teaching Log Books in the subjects assigned to you and submission of the same for inspection as per schedule.