

# **Loreto College, Kolkata**

## ***Know Your College (KYC)***

**Kindly note:** All Lectures at Loreto College are in **English**. Hence, fluency in English is very essential for a student to be able to understand/follow classes. The student must also be able to express herself freely in English to enable her to do well in her written work/viva voce. This applies to all subjects except Hindi and Bengali.

1. Selected candidates are to report to the college on the specified day of KYC within the time slot allotted.
2. Candidates should be accompanied by a parent or guardian.
3. Candidates should bring the **printout of the online application form** and the following **original documents** and **photocopies of the same** for the document verification process.

### **Compulsory for All Students**

- Class X Admit Card
- Class X Mark Sheet
- Class XII Mark Sheet

### **Compulsory for Christian Students**

- Baptism Certificate, First Holy Communion/Confirmation Certificate
- Parish Priest's Reference Letter

### **Compulsory for SC / ST /OBC candidates**

- Caste Certificate

### **Compulsory for candidates with Disability**

- Disability Certificate from the respective Government Hospital

4. After document verification, candidates have to report to the Principal's office to choose their Minors, IDC, CVAC and AEC subjects; they will be provided with a subject combination slip.
5. Candidates have to go to the accounts office with the subject combination slip, a Temporary Admission Receipt containing the College ID / Bill Book No. and the fees payable will be ascertained.
6. Fees, as mentioned on the Temporary admission receipt have to be paid online, within the stipulated time period to confirm the admission.
7. Steps for payment of fees (Check the Link below)  
  
[https://www.loretocollege.in/admission/Fees\\_Steps\\_2023.pdf](https://www.loretocollege.in/admission/Fees_Steps_2023.pdf)
8. Admission will stand cancelled if fees is not paid within the stipulated time.