

LORETO COLLEGE, KOLKATA

(i) All relevant information regarding admission procedure, availability of seats etc. in various courses

ADMISSION PROCEDURE

ELIGIBILITY:

1. The Medium of Instruction in this college is only English.
2. A Pass in the Higher Secondary (10+2) Examination in FOUR recognized subjects of which one should be English.
3. Candidates who have passed 10+2 Examination or its equivalent Examination in 2012 and onwards are eligible to seek admission to the 1st year B.A./B.Sc. Courses of Studies provided she has also passed in English with full marks not being less than 100.
4. A candidate applying for Honours must have obtained a minimum of 60% in the subject/related subject and 50% in the aggregate (based on best FOUR subjects including English, excluding compulsory Environmental Education/Studies, Home Science) of the Higher Secondary Examination.
5. Students from Pure Science background (ISC students may apply for all subjects)

Given below are the MINIMUM requirements for this College for the HONOURS COURSES.

PLEASE NOTE, SELECTION WILL BE MADE ON THE BASIS OF MERIT

FOR ENGLISH HONS :

ENG. A / Elec - 75 % & Aggregate - 60% (best 4 subj. including Eng. Excluding compulsory Environmental Ed./St.)
ENG. B / Core - 75 % & Aggregate - 60% (best 4 subj. including Eng. excluding compulsory Environmental Ed./St.)

FOR GEOGRAPHY / HISTORY / EDUCATION / POLITICAL SCIENCE / PSYCHOLOGY / ECONOMICS HONS:

RESP. SUBJECT- 60% & Aggregate - 60% (best 4 subj. including Eng. excluding compulsory Environmental Ed./St.)

COUNSELLING (ADMISSIONS 2015 – 2016):

Before filling in of forms, if you wish to avail of Counselling regarding choice of subjects, you are welcome on any day (from May 26-27, 2015) between 9:30 a.m. and 12:30 p.m. Please bring your class X, XI, XII Report Cards, Board Mark Sheets and relevant other documents.

RESERVATIONS:

CHRISTIANS, S.C., S.T., O.B.C, PHYSICALLY CHALLENGED AND OTHER CHALLENGED CANDIDATES DESERVING OF CONSIDERATION - may meet the Principal, if available, between 9:30 a.m. and 11:30 a.m. Sportswomen and performing artists may also meet the Principal with their certificates of participation and accomplishment at State and National level. **Meeting the Principal does not ensure admission.**

Baptism Certificate and Reference from the Parish Priest (for Christians) and Caste Certificates (for S.C. / S.T. /O.B.C. candidates) are required to be dropped into the drop box between 7.30 a.m. to 4.30 p.m. with the printout of the duly filled in On-line Application Form and other required documents within the stipulated date and time.

ADMISSION PROCEDURE:

All information regarding admission (including dates of the various stages of admission) will be available on the Website (www.loretocollege.in) and on the College Notice Board. No information will be provided over the phone/at the office

FINAL SELECTION:

Admissions in Loreto College are made on the basis of merit considering:

Marks of the Qualifying Examination

A study of the School Reports, Character Certificates

Written Tests and / or Interview

INTERVIEWS AND ADMISSION:

A final list of Selected Candidates and the Waiting List Candidates to meet the Principal will be put on the **Website/College Notice Board (within the stipulated date)**. At the time of Interface Meeting with the Principal, candidates must bring at least one parent and bring all the necessary **ORIGINAL** documents. After the Interface Meeting, the fees are to be paid at the College Counter of State Bank of India on the 2nd floor (Room no 14). After payment of fees, the candidate must fill in the Admission Form. The ORIGINAL MIGRATION CERTIFICATE (for students from all Boards **other than** the W.B.H.S., C.B.S.E., I.S.C. and N.I.O.S.), must be submitted at that time.

PLEASE NOTE:

- Selected candidates will pay fees and fill in the Admission Form after the Interface Meeting with the Principal. Failure to do so will mean that the name will be cancelled and the seat will be given to the next candidate on the Waiting List.
- Fees once paid will not be refunded. The admission is **Final** only when the Admission Form is completed and photocopies of relevant documents have been submitted. The Original Migration Certificate for students from Boards other than W.B.H.S., C.B.S.E., I.S.C. and N.I.O.S. must be submitted.
- After admission, **if you intend not to join Loreto College** for any reason, **kindly inform the College Office at the earliest** so that other students who are on the Waiting List may be given an opportunity for admission.
- **Incomplete forms will not be considered.**

AVAILABILITY OF SEATS

Subjects	Intake Capacity
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Bengali General	30
Bengali Vernacular	100
English Honours	50
English General	100
Compulsory English	275
Alternative English	100
Economics Honours	30
Economics General	60
Education Honours	50
Education General	60
Film Studies General	30
Geography Honours	30
Geography General	25
Hindi General	30
Vernacular Hindi	100
History Honours	50
History General	60
Human Rights General	40
Journalism General	30
Mathematics General	60
Political Science Honours	50
Political Science General	60
Psychology Honours	30
Psychology General	30

Information of various Departments

Education Department

The Department of Education is proud to step into its sixty-second year. The Diamond Jubilee year saw the commencement of The Neelu Singhvi Sancheti Memorial lecture.

Personal care and attention is given to the students to fulfill their needs and expectations. Remedial teaching is imparted wherever necessary. It also has the distinction of admitting students who are differently-abled. The university results each year are commendable. Class participation and discussion are regular features. Self-study, towards which students in higher education should feel obligatory to, is encouraged. Various means are used to evaluate the grasp of the students.

Students of this department find placement in many domains of work as in corporate offices. While some opt for the B.Ed course, others have pursued the Masters in Christ University, Calcutta University, Mumbai University, Pune University. The subject is diverse and broad-based so that students are well-prepared to face the world of work, be it in the offices in the Human Resource Management Department or banking, in the media; many have taken the public service exam and are placed in government offices.

English Department

The department has a rich tradition of seminars and publications involving students through the departmental journal (peer-reviewed, with ISSN number), several published books of critical essays with ISBN numbers. Students' creativity is encouraged in a journal entitled The Poetry Forum.

Department runs a comprehensive tutorial system in which personal attention is paid to each pupil. Pupils are made to think and write in class regularly. Teachers are holistic in their approach for the welfare and enrichment of their students, intellectually and emotionally.

There is extensive use of audio-visual media, both by students and teachers. Students are motivated to make power-point presentations, to do research and read papers in class for their peers. Thus peer-teaching is encouraged.

There is enrichment of students by introducing them to new approaches to literary theory. This is also done by inviting guest speakers regularly and through the department's prestigious Literature and the Other Arts programme which is on-going.

Many students of English Honours opt for the Masters Course in Calcutta University, Jadavpur University, Delhi University, Jawaharlal Nehru University and Christ University. Others have obtained employment in the media, in publishing houses, as teachers.

Political Science Department

The Political Science Department of Loreto College, is a reputed and sought-after department in the city. Known for its rigorous intellectual pursuits and commitment to the empowerment of

students to face the challenges of higher scholarship and career building, our focus on academic excellence is reflected in the outstanding performance of the students in the Calcutta University Examinations, and in the higher success rate of the students in the entrance examinations to institutions of repute such as JNU, TISS and Delhi University among others. Many students also secure admission in institutions abroad. To bring vibrancy to the course, the faculty stresses on moving beyond the syllabus by encouraging critical thinking in the students.

The Department regularly organizes seminars and conferences, exposing students to resource persons of repute ; students' seminars, providing a platform to young minds for expressing their opinion on various aspects of political life; street plays, a students' initiative, are staged annually on socio-political issues, as part of the Annual College Fest, Samagam; departmental research projects for the students under the able guidance of a faculty member to train them in research methods and Youth Parliaments.

The alumni of the Department are well-placed in various capacities - holding positions in colleges and universities in India and abroad, the West Bengal Civil Service, the American Centre, reputed NGOs etc. The strong sense of commitment and care on the part of the faculty members steeped in the values of discipline, dedication and social commitment has enabled the Department to reach heights and make a mark for itself. The overall aim of the Department is to empower women who are strong, thinking, independent and have a vision to make a difference in the world.

Geography Department

The Department of Geography strives to develop a questioning mind, make learning a pleasure, and prepare the students for global placement. The department aims at directing students to higher academics or professional courses.

The curriculum involves writing papers, conducting seminars, tutorials, fieldwork, practicals and map-making methods. Courses offered by the Geography Department include the 3 year Honours Degree Course and the 3 year General Degree Course.

Both theoretical knowledge and practical skills are imparted through use of modern ICT, supplemented by field excursions to geographically significant locations. Knowledge of Geographical Information System (GIS) mapping has high demand for employability. Our students participate regularly in National Seminars and Workshops which develops their self-confidence and soft skills, thereby increasing their placement chances and market value.

A Certificate Course in Disaster Management is also offered along with Undergraduate Studies. Our students after Graduation are accepted in the top educational institutes of India and abroad such as IIM, TISS, JNU, IIT, IIPS, IISWBM, UCLA, Syracuse, LSE etc. some of whom adsorb them on the staff.

History Department

The History Department seeks to provide in-depth knowledge of the past as well as an understanding of the nature of historical change. Students are introduced to historical methodology and given preliminary training in research methods. The department aims to provide liberal education for all as well as training for professional research. They are encouraged to improve their communicative and analytical skills, to acquire a fundamental knowledge of world events and develop the ability to make effective presentations. Academic work includes lectures, tutorials and seminars. Students have access to the departmental seminar library as well as the main college library. Regular student evaluations are made on the basis of class & home assignments, tutorials, project work, quizzes as well as college and university examinations.

Courses offered by the History Department include the 3 year Honours Degree Course and the 3 year General Degree Course.

Psychology Department

The Department of Psychology was established in Loreto College in the year 2007. The department believes that in the fast changing world, a scientific study of behaviour and associated biological, cognitive and social processes is important to develop the tools necessary for the overall wellbeing of humankind.

This discipline is a rapidly developing field, touching on all aspects of human life. Hence, we train our students to think independently and critically about psychological issues, to become knowledgeable about the key methods, important findings and major theories of Psychology and also to understand new modern scientific research in Psychology. The faculty are enthusiastic to seed the thought of research and guide motivated students in conducting research projects which are presented under the Research Cell Programme in Loreto College.

The department organizes an annual event 'Kalakriti' that concentrates on achievements of differently-abled children. This is a two-day event in which differently-abled children of special schools are invited to Loreto College to participate in both on-stage and off-stage events.

Additionally, seminars are held lighting upon the varied avenues/aspects across the verticals of Psychology keeping our students as well as teachers up-to-date with recent researches and developments in our stream. Our students engage in active participation in organizing the events generating magnum awareness about the larger society among others and within themselves as budding psychologists of the country.

The students of the Department continue further studies in TISS, Christ University, Montford College, ISWBM, IIM and become fine counsellors; all receive placements.

Economics Department

The Department of Economics motivates students to pursue higher studies in Economics and to enable choices of suitable career options. Economics Honours has been offered since 2012. A good percentage of the students have attained first class in the University examination for three consecutive years. An annual journal 'Reflections' in which both students and faculty members contribute well-researched articles, presentation of papers in inter-college fests, state-level and national seminars on contemporary development issues in the perspective of Indian economy help students get a basic insight about the nature of development of the economy.

A Students' Meet – 'Ecolore' 2014 included events like paper presentation, debate, essay-writing and poster-making and enabled students to critically analyse and compare West Bengal economy. An international seminar during 2015-2016 is being planned. Students are helped to carry out research activities in a small way; the publications of student's paper are included in a book with an ISBN number. Training to students in various software like SPSS, Statistica, E-Views to help students in research work is in the pipeline.

Bengali Department

The Bengali department of the college encourages students to read and write in Bengali, to develop literary knowledge; it inculcates creativity and interest in Bengali, motivates students to present papers and attend related workshops.

Many students of the department are at present working in renowned schools of Kolkata, in print media & visual media, as interpreters in Central Govt., Delhi and others pursue research in Bengali language & literature.

The students present a literary wall magazine every year, in groups; the annual short story competitions 'Bhuter Golpo', 3 best stories of which are published in the college magazine, enable creativity in students.

Students are taken on an educational tour and are provided scope for paper presentation, creative writing and book review which helps them to explore possibilities in print media and other creative avenues.

Hindi Department

The department organizes special lectures in Elective Hindi to broaden the students' horizon on the writings of some eminent writers from an interdisciplinary perspective. Lectures on Mahadevi Verma, Premchand, Amrilal Bengar, Hazariprasad Dwivedi, Nagarjun, Parsai enable an understanding on social crises of India.

Group discussions are held in class to provide students a scope to share their ideas about literature and contemporary social issues. The students have presented their thoughts and reflections on 'Paryavaran Sanrakshan' and 'Dhumketu'. Annual-wall magazines on themes

Badalte Najariye, Agyey Ko Shradhanjali and Mahadevi Ki Chintayon Me Stri have been prepared by students.

The annual Nirmal Sharma award is for the student of the college who secures highest marks in Part II Exam of Calcutta University.

Journalism & Mass Communication Department

Journalism and Mass Communication as an exciting field of study incorporates areas like print journalism, television journalism, advertising, public relations, media management and communication theories.

Introduced from the academic year 2004-05, the Department of Journalism and Mass Communication in Loreto College, follows a course structure which is a combination of theory and practical assignments. The aim of the department is to educate and train students so that they can be proficient in various fields of mass communication. The course is industry-friendly to give the right exposure in the practical field. The department promotes critical thinking about media studies and encourages group discussions, debates, workshops and seminars.

The department has an online version of the student journal 'Livewire' and encourages creative writing and critical thinking.

Guest lectures and talks are held by eminent media personalities and media academicians from leading organisations and communication depts. of Central and State Universities.

Participation in many media related events in the college and elsewhere.

The course structure helps students to obtain jobs in print and electronic media.

Film Studies Department

The Film Studies Department encourages the students to deal with various theoretical, historical and critical approaches to films from a range of world cinematic tradition.

The Department offers exposure to its students to attend Film Festivals, seminars, participation in short film festivals, inter-college competitions, field work, guest-lectures, workshops, script-writing.

The course is committed to excellence and provides an interactive and engaging environment for the students.

The department organises workshops and events to help and give an industry perspective to the students. Workshops on cinematography and lighting, for hands-on experience enhance students' skills.

The course prepares students to pursue careers in mainstream entertainment industry, as writers and directors, work in Print media, multimedia, television and advertising agencies and advanced degrees.

Human Rights Department

In a pioneering effort, Human Rights as an area of study have been introduced at an undergraduate level at Loreto College in 2005.

Human Rights as a subject is diverse and covers myriad topics tracing the historical development of Human Rights dating back centuries ago, United Nations and Human Rights, relevant issues as women rights issues, child rights issues, rights of disabled persons, dalit rights, rights of indigenous peoples and they participate in field visits, open book tests, group discussions, assignments and PowerPoint presentations. An interesting and relevant course, indeed!

The Department of Human Rights also runs a UGC-sponsored Career Oriented Human Rights and Empowerment Course - a certificate based course where students enrolled have to complete 100 hours [60 hours Theory and 40 hours Practical] in which students get an opportunity to learn and enrich themselves from Guest lecturers. Field Visit is mandatory.

Calcutta University offers a Masters' Project in Human Rights; past pupils of Human Rights work in NGO's, in the Human Resource Department in the corporate world.

Mathematics Department

Introduced from the academic year 2012-13 as a Centenary initiative, the focus of the Department of Mathematics is to develop the skill of mathematical thinking among the students. Since Mathematics is the fundamental building block for Economics and various other science subjects, the students of this college need to be well acquainted with its basic concepts.

The Department of Mathematics motivates the students of the college to participate in seminars, conferences and workshops which are related to various inter-disciplinary applications of Mathematics.

Apart from classroom lectures group discussions, debates and other activities like Quiz and Sudoku are activities students participate in. Remedial classes are provided for the students who find Mathematics challenging. The Department encourages students to devote their attention to various interdisciplinary areas e.g., Data Science, Actuarial Studies, Financial Economics, etc. In future, the Department wishes to introduce the publications of journals which will include well-researched articles and papers by students on applications of Mathematics in inter-disciplinary areas.

(ii) Profile of teachers faculty – wise

**Profile of Teachers-Faculty-wise
2015-2016**

Principal

- Sr. Christine Coutinho. MSc., B.Ed., Ph.D.

Education Department

- Neeta Dang, M.A., B.Ed. Ph.D.
- Sr. Marilla D'Souza, M.A., B.Ed., Ph.D.
- Ranjana Banerjee, M.A., B.Ed., M.Ed., M.Phil, Ph.D.
- Veena Poddar, M.A., B.Ed., Ph.D.
- Debika Guha, M.A., B.Ed., Ph.D.
- Ranjita Dawn, M.A., M.Phil, Ph.D.
- Archita Roy Biswas, M.A., B.Ed.

English Department

- Mridula Kapoor, M.A. M.Phil., Ph.D.
- Aditi Dasgupta, M.A., Ph.D.
- Sumita Banerjee, M.A., B.Ed., Ph.D.
- Mangala G. Chakraborty, M.A., PGCTE
- Sukanya Dasgupta, M.A., Ph.D.
- Sangita Sanyal, M.A., B.Ed., M.Phil

History Department

- Suparna Ghosh, M.A., B.Ed., Ph.D.
- Srijita Chakravarty, M.A.
- Shatarupa Sengupta, M.A., Ph.D.
- Bidisha Dhar, M.A., Ph.D.
- Sukanya Mitra, M.A. M.Phil, Ph.D.

Human Rights Department

- Druhi Dasgupta, M.A.

Journalism & Mass Communication Dept.

- Soumya Dutta, M.A.

Film Studies Department

- Dipanwita Ghosh, M.A.

Political Science Department

- Sharmila Mitra Deb, M.A., B.Ed, M.Phil
- Sujata Chowdhury, M.A., Ph.D.
- Sreeparna Dasgupta, M.A.
- Sayoni Choudhuri, M.A., M.Phil

Bengali Department

- Promita Bhowmik, M.A., Ph.D.

Hindi Department

- Rakhi Roy Halder, M.A., M.Phil, B.Ed., Ph.D.

Economics Department

- Suranjana Mitra, M.Sc., B.Ed., Ph.D.
- Rupa Ghosh, M.Sc., B.Ed, M.Ed.
- Shreya Ghosh, M.Sc.
- Sriparna Biswas, M.Sc.

Psychology Department

- Sayantani Chatterjee, M.Sc., Ph.D.
- Dinaz R. Jeejeebhoy, M.Sc., M.Phil., Ph.D.
- Jhelum Podder, M.Sc.
- Saoni Banerjee, M.Sc., M.A.

Geography Department

- Sabiha Sethwala, M.Sc., B.Ed.
- Sharmila Ray Kumam, M.Sc., M.Phil
- Soma Ganguly, M.A., B.Ed.
- Sushma Sahai, M.A., Ph.D.
- Kaustuva Banerjee, M.Sc., B.Ed., M.Ed.
- Debasree Sinha, M.Sc.
- Alpana Goswami, M.A.

Library Staff

- Papia Mukherjee, Librarian, M.A., MLIS
- Bonny Ghosh, Asstt Librarian, B.A. MLIS, M.Phil

Computer Applications

- Swati Chatterjee, MBA, PGDCA
- Chandrani Sengupta, M.C.A., PGCACS

Mathematics

- Nivedita Paul, M.Sc.

Counselling

- Nilanjana Banerjee, M.A.

Accounts Office

- Dorothy Das, B.Sc.
- Abdul Javed, B.Com.(Hons.), MBA
- Hena Ahmed, M.A., B.Ed.
- Donna Chung, B.A.

Office Staff

- Uttara Hazra, B.Sc.
- Mary Naskar, B.A.
- Ingrid Rozario, XII NIOS
- Kamal James, B.A.

- Pronoti Das, M.A., MLIS., B.Ed.
- Swati Mukherjee, B.A., B.Ed.
- Arina Ghosh, B.A.

Support Staff

- Prasanto Bor
- Amol Bagh
- Martin Sarkar
- Nokul Nayak
- Sambhu Sharma
- Bimal Dey
- Parimal Mallick
- Sanjay Balmiki
- Chandan Mondol
- Biraj Malik
- Raj Kumar Singh
- Rupam Nayak
- Shashi Minz
- Kiran Das Mahanta

Electrician

- Siddhartha Sankar Dasgupta

Supervisor

- Edwin Seddon

(iii) Calendar of activities

Refer to Attachment 1

(iv) Academic calendar

Refer to Attachment 2

(v) All student centric facilities available in the institution especially hostels, transport etc.

Loreto College is centrally located and is well connected with various modes of transport.

The college has a number of economically underprivileged women students from the minority community who require accommodation at subsidized rates. Thus some tutorial rooms are being converted into furnished hostel rooms for their accommodation. Instead of staying as paying guests some needy students can stay in the new college hostel within the campus. This would also provide out-station women students with a degree of security.

There is a competent nurse on the premises, should any medical need arise. The college has an understanding with a Nursing Home 5 minutes away from the Campus for medical emergencies. Facilities like Canteen, Grievance Redressal Cell, and Students Counselling serve the students. The Computer Centre has been continuously upgraded with funds from Phase I & II of CPE (Colleges with Potential for Excellence). Remedial coaching has helped slow learners, students with disabilities and those coming from financially challenged backgrounds to complete graduation. Special modifications in question patterns for students with disability has been provided by the affiliated university.

Library and Information Resources

The Loreto College Central Library is fully computerized and is an open access lending Library containing over 50, 000 books in various disciplines. Each department also has a large collection of subject specific books, journal articles etc, in its Seminar Library. The Central Library subscribes to a wide range of journals, periodicals and newspapers. A CD collection, computers and Internet access are part of the facilities.

Koha Open Source Library Automation software installed replacing LIBSYS software and made available through 2 Servers, 5 Computers and 10 Thin Client terminals. E-books from EBSCO and e-journals from Sage Publication can be accessed through these facilities.

ICT tools like CDs and DVDs (510) both for Academic, training purpose as well as entertainment are available for use in the library. Rare, Old and out-of-print books are being digitized and are being made available through the internet. For this purpose D-Space Digital Repository Software has been installed.

Besides the degree courses offered, add-on courses are offered as Enrichment Courses. These are:-

- French
- Spanish
- Advanced Computer
- Calligraphy
- Cursive Writing
- Legal Awareness
- Web Designing
- GIS
- Human Rights & Empowerment – Career Oriented Course (UGC –Approved)
- Guitar
- Piano
- Violin

Gym equipment encourages students to stay fit. Water coolers are placed on each floor for the students and canteen provides meals at affordable rates.

(vi) Research output of the institution

UGC Minor Research Projects by Faculty

ENGLISH

Dr. A. Dasgupta

English Studies in Loreto from 1912-2012 (2011-2013)

PSYCHOLOGY

Dr. S. Chatterjee

A Study of Personality Profile of Early and Late Adolescence with Suicidal Ideation (2011-2013)

EDUCATION

Dr. R. Dawn

Self-Esteem, Adjustment and Academic Achievement of Blind Adolescents in Non-Integrated Schools (2011-2013)

GEOGRAPHY

Ongoing

S. Ray Kumam

A Critical Study of the Dimensions of the Ethnic Situation in Manipur: a Meitei Perspective (2014-2016)

Publications of the College - Refer to Attachment 3

(vii) The Placement Profile of the pass-outs of the institution

Refer to Attachment 4

(viii) All relevant approvals from the statutory bodies

Refer to Attachment 5

(ix) The structure of the fee charged for each course along with other funds like institutions development etc.

**B.A. / B.SC. FEES STRUCTURE
FOR 2015-2016**

Fees are to be paid for twelve months of each year, July to June inclusive, according to University regulations. No student may send in an application for admission to a University examination unless her fees have been paid in advance to the end of the year. If a student withdraws from the college, one calendar months' notice must be given in writing and fees paid to the end of the academic year. Fees once paid will not be carried over for future sessions. Fees paid at the time of admission are not refundable.

A limited number of deserving students will be admitted at a reduced fee on due consideration of the circumstances of their parents. The privilege is granted for one term only, and will not be renewed for the next term if the student has failed to give satisfaction in application, conduct or attendance. A student absent from any of the term examination without the sanction of the Principal, or without justification will forfeit the above privilege. The following fee structure is revised every year:

AT THE TIME OF ADMISSION ONLY

Admission Fees	Rs. 1500.00
University Regn. (Migration)	Rs. 200.00
University Regn. (Non-Migration)	Rs. 100.00
University Form & Charges	Rs. 35.00
University Sports Fees	Rs. 60.00

ANNUAL FEE

University Examination Form	Rs. 20.00
Library Fee	Rs. 1600.00
Games & Socials Fee	Rs. 600.00
Societies & Seminars	Rs. 800.00
Internal Examination, Stationery, Generator, Locker, Computer , Counselling Fees & e-Care	Rs. 5000.00
Building Fees	Rs. 500.00
Student Health Home Fees	Rs. 10.00

PRACTICAL FEE (p.a)

Geography	Rs. 700.00
Psychology	Rs. 700.00
Film Studies / Human Rights	Rs. 700.00
Journalism	Rs. 700.00

MONTHLY FEES

Tuition Fees	Rs. 150.00
Development, Maintenance, Electricity etc.	Rs. 500.00
Film Studies/ Human Rights (Self- Financing)	Rs. 500.00

(x) Details of students grievance redressal mechanism

Facilities are provided to students to express themselves freely. The Student Council meet the Principal regularly. A suggestion box enables students to drop in requests, suggestions, grievances that are addressed. In case of grievance issues the institution has an appropriate mechanism to address the

same. Unfair means, Vigilance, Anti-Ragging and Anti-Sexual Harassment committees have been instituted to address pertinent issues.

Every parent and student sign a Declaration to abide by the rules and regulations of the Institution/University.

(xi) Name of the nodal officer for students facilitation services

Dr. Sujata Chowdhury, Associate Professor, Department of Political Science

(xii) Scholarships / free-ships available in the institution

Loreto College encourages all students to avail of Government/Minority Scholarships as and when the need arises. College extends its help to the disadvantaged students of all castes and creeds, for tuition fees, books, academic trips, hostel fees, and free breakfast and free afternoon meals. A number of students have benefited from this fund.

A number of scholarships are given annually to deserving and under privileged students for academic excellence and proficiency in co-curricular activities. They are as follows;

- The Enid La Fond Medal and Scholarship
- The Satyawati Memorial Scholarship
- The Anita Bhatia Scholarship
- The Michelle Lobo Scholarship

(xiii) Accreditation ranking of the institution

Refer to Attachment 6

(xiv) Details of the departments which have been recognized as Centre of excellence by the statutory and funding bodies.

The college was awarded **CPE Status** (College with Potential for Excellence) by the UGC in the 3rd phase and has been acknowledged by **RUSA** (Rashtriya Uchchatra Sikshya Abhijan)