

Loreto College, Kolkata

Instructions for Review / RTI

Part-I Honours Examination 2017

Honours candidates

A candidate may seek re-examination of not more than one Honours/Major paper / portion of paper provided she secures at least 35% of the total marks in the remaining papers / portion of papers of the Honours / Major subject.

Fees for Review:

✓ **Rs. 110/- for one paper**

Fees for RTI:

✓ **Rs.500/- per paper**

Schedule for Online Fees Payment:

02/01/2018 to 09/01/2018

Last date for submission of forms at the college office is 11/01/2018.

- Please bring the original and a photocopy of your registration certificate, admit card and a printout of your marksheet.
- Bring a copy of the online payment receipt / challan

Payment has to be made online:

1. Click Online Payment Link in the college website to go to SBI Collect
2. Select State as west bengal
3. Institution as : Education Institutions (i.e the 3rd Option) and click go
4. In the next page type and select Loreto College and click submit
5. In the next page i.e Payment Category Type and select Exam Review or RTI and submit
6. Select the fees as 110 depending on the paper you want to review, similarly for RTI select the appropriate amount
7. After entering the details type the security code and submit
8. In the next page click the confirm button
10. You can then choose your payment mode Net Banking / Debit / Credit card
11. If you want to pay by cash you can click on SBI Branch at the right hand corner and download the challan to pay cash at any SBI branch.