

Loreto College IQAC Meeting

August 30, 2022

3:15PM-4:30PM

An IQAC meeting was held on August 30, 2022, at 3:15pm. The following members attended the meeting:

1. Sr. Dr. Christine Coutinho
2. Dr. Suranjana Mitra
3. Prof. Debasish Biswas
4. Ms. Sharmila Mitra Deb
5. Dr. Sushma Sahai
6. Dr. Sayantani Chatterjee
7. Ms. Srijita Chakravarty
8. Dr. Ranjita Dawn
9. Dr. Rupa Ghosh
10. Dr. Sanhita Sanyal
11. Ms. Archita Roy Biswas
12. Ms. Kaustuva Banerjee
13. Dr. Bonny Ghosh
14. Mrs. Amita Prasad
15. Mrs. Kavneet Khullar
16. Mr. Abdul Javed
17. Mr. Shambu Sharma
18. Ms. Annweshaa Chatterjee
19. Ms. Megan Antonia Gunnion

Members Excused: Mrs. Kaveri Dutt, Mrs. Susmita Bhattacharya and Dr. Gargi Chatterjea

Loreto College IQAC Meeting
Minutes of the Meeting
August 30, 2022
3.15 - 4.30 p.m

An IQAC meeting was held in the IQAC Room on August 30, 2022 at 3.15 p.m.

Agenda 1: Prayer

Sr. Christine Coutinho commenced the meeting with a prayer.

Agenda 2: Welcome Address

The Chairperson introduced the new members of IQAC and welcomed the existing members.

Agenda 3: Members Excused

Mrs. Kaveri Dutta, Dr. Gargi Chatterjea and Mrs. Susmita Bhattacharya had conveyed their apologies for absence.

Agenda 4: Minutes of the previous meeting

The coordinator read out the minutes of the previous meeting held on June 18, 2022. The minutes were passed by Mrs. Amita Prasad and seconded by Prof. Debasish Biswas.

Agenda 5: Matters arising from minutes

The coordinator updated the members on the following:

- She informed the members that in response to the suggestion put forward by Ms. Aparajita Roy, the then Vice-President of the Student Council in the last meeting held on June 18, 2022, IQAC has initiated a 30-hour course on Logical Reasoning and Data Interpretation for Semester 3 and Semester 5 students. The students will be assessed at the end of the course and certificates will be issued.
- She also informed the members that in response to another suggestion put forward by Ms. Aparajita Roy in the last IQAC meeting, the college has arranged for a Talk on Gynecological Issues in the month of September under LEADS.
- A 30-hour Advanced Course in Mathematics will commence tentatively in January 2023.

- The Memorandum of Understanding signed by Loreto College with 10 other colleges has started its journey through different sessions.
- Patna Women's College in collaboration with Loreto College organized an International Conference on **Understanding Urban Ecosystem and Moving towards Sustainability** during August 22-24, 2022. Students of the Department of Geography attended the International Conference in an online mode. Dr. Debasree Sinha of the Department of Geography moderated one session.
- Nirmal College, Ranchi organized two sessions; one on **Environmental Sustainability in the Indian Context** and the other one on **Gender Equity in Higher Educational Institutions** in collaboration with Loreto College during August 25-26, 2022. The first session was attended by the students of Department of Geography. The second session was attended by the students of Semester 5.
- She informed the members that the departments of History and Education of Loreto College have organized a NCW International Conference titled **Women of India in Sports: Politics, Nationalism and Media** in collaboration with Patna Women's College, Salesian College, Siliguri, Jesus and Mary College, Delhi and SNDT Women's University. The conference will be held on September 10, 2022.
- The book launch for the publication titled **Gleanings... Transformative Pivots in Education: Aims, Creativity and Technology** by the Department of Education is awaited, so too **Landscapes on the Edge** by the Department of Geography.
- She informed the members about the policy adopted by college to boost research among faculty. The policy states an exemption of two classes per week for the entire semester for a publication in a UGC CARE listed journal.

Action Taken: She mentioned that Mrs. Shankhabela Mukherjee of the Department of Psychology has fulfilled the above -mentioned criterion and hence has been given relief as per the policy.

Agenda 6: College Events till Date

The coordinator updated the members regarding the college activities and programmes organised and undertaken by college, IQAC and departments.


June 21, 2022	Observance of International Yoga Day and World Music Day
-	Department of B.Ed

August 10, 2022	Talk on Richness of College Life – Ms. Devika Chirimar , Former Student of Loreto College, Ph.D Scholar at Georgetown University
August 13, 2022	Inspirational Talk on Anxieties and Aspirations of an Emerging Young India – Prof. Sandeep Shastri, Vice Chancellor of Jagran Lakecity University
August 15, 2022	Azadi ki Amrit Mahotsav – 75 th Year of Independence Day Celebration – Department of B.Ed
August 16, 2022	Workshop on Experiential Learning by International STEAM Research in collaboration with IQAC – Department of B.Ed
August 16, 2022	Inspirational Talk on Expectations of and From Young Citizens - Mr. Derek O'Brien, Honourable Member of P Parliament
August 18, 2022	TCS YEP Orientation for 30 3 rd Year students
August 26, 2022	IBM SkillBuild
August 31, 2022	Workshop on CV Writing – Ms. Dhvani Kankaria
September 24, 2022	Inspirational Talk on Media Neutrality- A Global Myth? – Mr. Kanchan Gupta, Senior Advisor, Minister of Advertising and Broadcasting, National Media Centre, New Delhi

TCS YEP is a 100-hour programme; after completion of 100 hours, the students will be encouraged to appear for the National Qualifier Test (as suggested by Prof. Biswas in the last IQAC meeting held on June 18, 2022).

- She informed the members that the feedback form for the Webinars has been modified by Mrs. Sharmila Mitra Deb. She thanked Mrs. Mitra Deb for her effort.
- She informed the members that Roshni Dey of History Honours is pursuing a paid internship through the DAG museums office.
- She updated the members by stating that Regional -level Final Round of ConQuest- a Quiz Competition at the National level on Indian Constitution will be held in Loreto College tentatively in November.


Agenda 7: Proposed Events as IQAC Initiatives


-  a. **30-hour course on Logical Reasoning and Data Interpretation** for Sem 3 and 5
Logical Reasoning – 20 hours Dr. Satyobroto Kundu
Data Interpretation – 10 hours Mayukh Bhattacharya
Tentative Months: September 2022-January 2023


- b. **30-hour course on Advanced Course in Mathematics**
Tentative Months: February – March to June 2023

- c. **30-hour course on Finance (in the pipeline)**

- d. **30-hour course on HR (in the pipeline)**

-  1-day UGC sponsored National Seminar on Gender Mainstreaming – The Way Ahead
Target Audience: College Teachers of other institutions in Kolkata and MOU colleges
Tentative Month: March 2023

-  1-day programme on Environment Sustainability sponsored by Lion's Club
To be organized by NSS and WE NATURE societies
Talk and Inter-college debate
Target Audience: Students of Loreto College and other colleges including MOU colleges
Tentative Month: November - December 2022

-  **Half-a-day Workshop on Research Methodology** sponsored by ICSSR for
 - a. Social science (Education, Economics, Psychology and Geography)
 - b. Language (English both UG and PG and Bengali Sem 3)
 - c. History and Political ScienceTarget Audience: Sem 3 and Sem 5 students (only interested students)
Tentative Month: November/December 2022

LEADS:

1. **Seminar on Energy Conservation and Energy Efficiency** by Petroleum Conservation Research Association, a Government of India Enterprise Under Ministry of Petroleum and Natural Gas
Target Audience: Economics Hons. and Geography Hons. (Sem 3 and Sem 5)
Date: September 20, 2022
Time: 11.00 a.m-1.30 p.m
2. **Quality Education** (Resource person to be finalized)
Tentative Month: December 2022
Target Audience: College students and livestreaming for students of MOU colleges

3. Sustainable Cities and Communities

(Probable Speakers for Sustainable Cities and Communities: Mr. Debasish Sen, Chairman, HIDCO and Dr. Swati Nandi Chakraborty)

Tentative Month: November 2022

Target Audience: Students of Sem 3 and Sem 5



Inspirational Talk (in the pipeline) on

- Banking
- Goal Formation (Cognizant, Infosys, CapGemini, Azim Premji)
- Internships for Employability



Text book donation drive by the senior students to the juniors in college

Agenda 8: Proposals for Department Events

September 16, 2022	International Day for Preservation of the Ozone Layer – Online Poster Competition – Department of Geography
September 24, 2022	Azadi ka Amrit Mahotsav Workshop on Climate Change and Sustainability – Resource person- Ms. Paulami De, Junior Programme Associate, World Resources Institute (WRI), New Delhi, India - Department of Geography
November 9, 2022	Azadi ka Amrit Mahotsav Talk on <i>Economic Decentralisation in India and Neoliberal Regime</i> – Department of Economics
November 11, 2022	Azadi ka Amrit Mahotsav National Education Day Department of B.Ed and Education
November 12, 2022	Academic Orientation – Department of Geography
November 12, 2022	Manju Dasgupta Memorial Lecture – Department of History
November 26, 2022	Talk on Research Methodology – Department of History
December 2, 2022	Azadi ka Amrit Mahotsav National Pollution Prevention Day – Department of Economics

December 3, 2022	Book Launch of Department Publication - Department of Geography
December 10, 2022	International Human Rights Day – Department of Human Rights
December 11, 2022	International Mountain Day - Department of Geography
January 17, 2023	Commemoration of Army Day – Department of History
February 7, 2023	Career Counselling Session - Department of Geography
February 8, 2023	Ignition - Inter-Year Quiz Competition – Department of Economics
February 14, 2023	Write Your Mind – Inter-Year Essay Competition – Department
February 25, 2023	Alumnae Lecture Series - Department of Geography of Economics
April 8, 2023	Talk on Career Options – Department of Economics
April 22, 2023	World Book Day and Copyright Day - Department of B.Ed
June 21, 2023	International Yoga Day and World Music Day – Department of B.Ed

Department of Human Rights

1. Talk by Dr Suvendu Maji, Faculty Member, Dept of Anthropology, CU.
Topic - Qualitative Research Analysis
2. Talk by Prof. Sujato Bhadra, Human Rights activist
Topic - Human Rights Advocacy and Campaign
Tentative Month: September
3. Talk by Prof. Debi Chatterjee
Topic- Rights of Refugees
Tentative Months: November-December

Department Of Sociology

1. Talk by Dr. Anurupa Mitra, Independent researcher.
Topic: Health and Hygiene
Tentative Month: November 2022
Target Audience: Sociology General Elective Students of Loreto College
2. Talk by Dr. Abhijit Dasgupta, Assistant Professor, GITAM University.
Topic: Research Methodology
Tentative Month: November 2022

Target Audience: Sociology General Elective Students of Loreto College

Department of Psychology

1. Celebrating World Mental Health Day
Tentative Month: November 2022
2. Interactive session with Illustrious Alumna
Tentative Month: March 2023

Agenda 9: AOB

Dr. Sayantani Chatterjee brought up the proposal of peer teaching. Dr. Suranjana Mitra, informed the members that the Department of Economics had started with Peer Teaching but it was discontinued as the juniors who were given guidance were reluctant to attend the classes as they did not feel that they were benefitting. Sr. Christine Coutinho suggested that students be divided into groups and each student could be explaining a particular point in the syllabus to the others in the group. It will also encourage reference and research on the particular topic This was a great success in the Political Science Department.

Mrs. Khullar while appreciating the number of events organized by the College asked whether the students have engaged in any particular project which will involve them in a more streamlined manner for a cause. She gave the example of adopting a school or a village or even nurturing the college garden. Sister informed the members that the students undertake 12 hours of community service which is compulsory. Sister Christine stated that students need to give time and value to a project. She further enumerated that they have adopted a village Harishpur but most students at this stage have yet to show commitment but will accompany the NSS staff whenever the village is visited. Mrs. Kaustava Banerjee stated that the B.Ed students undertake 30 hours community service whereby they offer their services to Manovikas Kendra, homes for the aged and other organisations. Dr. Ghosh stated that students under the banner of NSS teach school children thrice a week which have greatly aided the school students. She further stated that they were working towards women's empowerment. Thus, there are not only sporadic projects but long-term assignments undertaken by the students.

Ms. Prasad said that such initiatives may be made mandatory for the students to begin with which will inculcate an interest among the students who later would be involved on their own volition for the right reasons. This could be started in the 1st year.

The student President Annwasha Chatterjee stated that when the students have some innovative ideas, they do not know whom to approach to share their ideas. So, she suggested the formation of a student committee for this purpose. Sr. Christine Coutinho suggested that the students could go to the Class Representatives who need to be primed in order to help them encourage students to undertake new projects. She said if the teachers could initiate and get feedback from the students then it will be more effective.

She gave the example of the college has set up a gymnasium centre with an instructor following feedback from the students.

Prof Debasish Biswas informed the New Education Policy will be implemented from 2025-26. The new SSR has six questions as to how the college is preparing for the NEP. He suggested that the college should go through the policy and organize webinars related to preparation for NEP. He suggested that the college can identify areas where the college will be able to develop keeping in mind NEP, especially moving towards autonomy.

Ms. Prasad suggested that since the college has signed MOUs with 10 different colleges, the college could engage in Student Exchange Programmes which would greatly widen the horizons and lead to life- changing experiences for the students along with the webinars which are giving the students immense exposure. Sister informed the members that Providence College is willing to initiate an Exchange Programme with Department of English of Loreto College.

Mrs. Khullar suggested that the college could approach Calcutta Business School under the aegis of Shri Shikshayatan College, they organise webinars for students on different aspects of financial management.

Sr. Christine Coutinho informed that the college is building cantilever classrooms. We have obtained the No Objection Certificate from the Fire Department. The college hopes to start masters in Psychology from next year if Calcutta University grants permission. Dr. Debasish Biswas suggested that the college could approach Prof. Koushiki Dasgupta Vice Chairman (Academic), West Bengal State Council of Higher Education.

Agenda 9: Vote of Thanks

There being no other matter for discussion, the meeting ended with a vote of thanks to the chair.

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Dr. Suranjana Mitra
IQAC Coordinator
Associate Professor
Loreto College, Kolkata

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Sr. Dr. Christine Coutinho
Chairperson, IQAC
Principal
Loreto College, Kolkata

Loreto College IQAC Meeting
March 14, 2023
3.15 PM – 4.30 PM

An IQAC meeting was held on March 14, 2023, at 3:15pm. The following members attended the meeting:

1. Sr. Dr. Christine Coutinho
2. Dr. Suranjana Mitra
3. Prof. Debasish Biswas
4. Ms. Sharmila Mitra Deb
5. Dr. Sayantani Chatterjee
6. Ms. Srijita Chakravarty
7. Dr. Ranjita Dawn
8. Dr. Rupa Ghosh
9. Ms. Archita Roy Biswas
10. Ms. Kaustuva Banerjee
11. Dr. Bonny Ghosh
12. Dr. Gargi Chatterjee
13. Mr. Abdul Javed
14. Mr. Shambu Sharma
15. Ms. Annweshaa Chatterjee
16. Ms. Megan Antonia Gunnion

Members Excused: Mrs. Kaveri Dutt, Mrs. Susmita Bhattacharya, Mrs. Amita Prasad, Mrs. Kavneet Khullar and Dr. Sanghita Sanyal

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Minutes of the Meeting
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3.15 - 4.30 p.m

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Agenda 1: Prayer

Sr. Christine Coutinho commenced the meeting with a prayer.

Agenda 2: Members Excused

Mrs. Kaveri Dutta, Mrs. Sushmita Bhattacharya, Mrs Amita Prasad, Mrs. Kavneet Khullar, Dr. Sanghita Sanyal had conveyed their apologies for their absence.

Agenda 3: Minutes of the previous meeting

The IQAC coordinator read out the minutes of the previous meeting held on August 30, 2022. The minutes were passed by Prof. Debasish Biswas and seconded by Dr. Sayantani Chatterjee.

Agenda 4: Matters arising from minutes

The coordinator updated the members on the following IQAC initiatives:

- The 30-hour course on **Logical Reasoning and Data Interpretation** for 37 students of Semesters 3 and 5 students was completed
- Talk on **Gynecological Issues** by 'Evereves' was held for B.Ed and M.A and Undergraduate students (Sept 10, 22, 2022)
- National Commission of Women (NCW) International Conference, **Women of India in Sports: Politics, Nationalism and Media** in collaboration with Patna Women's College, Salesian College, Siliguri, Jesus and Mary College, Delhi and SNTD Women's University MOU Colleges under the aegis of Xavier Board, benefitted 159 participants (Sept 10, 2022)
- Talk by Willis Towers Watson, a multinational advisor insurance company on **Early Career Recruitment** (Sept 7, 2022)
- A seminar by Petroleum Conservation Research Association (PCRA), a Government of India enterprise under the aegis of Ministry of Petroleum &

Natural Gas, Government of India, to promote **Energy Conservation and Energy Efficiency** for Sem 3 and 5 students (Sept 20, 2022)

- An International Symposium on Environmental Sustainability: **Understanding the Importance of Gender Equity in Climate Change** in the dual mode in collaboration with Lions Clubs International District 322 B1 and Lions Club of Calcutta, Mahanagar benefitted 355 participants including those of our MOU colleges (Nov 29, 2022)
- A Talk on **Quality Education** for Sem 6 students under LEADS (Loreto Empowerment and Development Series for Students) by Prof. Saumen Chattopadhyay of Jawaharlal Nehru University (Feb 23, 2023)

Agenda 5: College Events till Date

The IQAC coordinator updated the members regarding the college activities and programmes organised by college, IQAC and departments.

- Presentation and discussion on **Crunch Time: Narendra Modi's National Security Crises** by Dr. Shreeram Chaulia (Sept 8, 2022)
- **Annual Investiture and Awards Ceremony** at which Mrs. Rita Bhimani, (Founder-CEO, Ritam Communications and an expert in Corporate Public Relations) an alumnus of the college was the Chief Guest (Sept 13, 2022)
- **Orientation** for First Year Students (Sept 19, 2022)
- **Entrepreneur's Day** by Loreto College Incubation Centre – in an exhibition – cum sale of hand-made products by the students (Sept 23, 2022)
- **Benefits and Opportunities of Overseas Education**, a Seminar by Global Reach (Sept 26-27, 2022)
- **Know Your ICC** (Internal Complaints Cell) an awareness programme for Semester 1 students (Nov 7, 2022)
- Introduction to **Teach for India Fellowship Programme** for Sem 3 and 5 students (Nov 9 and Dec 10, 2022)
- East Regional finals of the 6th edition of **ConQuest**, India's Premiere National Quiz, **Indian Constitution, History and Politics** hosted in Loreto College for six colleges of Eastern and North Eastern India (Nov 12, 2022)

- An **exhibition-cum-sale of hand-made items** by students organised by Mahatma Gandhi National Council of Rural Education (MGNCRE) Cell of Loreto College Kolkata and National Service Scheme (NSS) Society (Nov 7, 2022)
- **Editing and Publishing**, a talk by Mrs. Shumaila Taher, an alumna of Loreto College for Sem 3 students on (Nov 18, 2022)
- **Open Day**, an annual outreach for Women's Cell, a collaborative effort by the college and the Loreto College Alumnae Association (Dec 3, 2022)
- **Beyond Rights and Justice as We Know Today** commemorated **Annual International Human Rights Day** (Dec 9, 2022)
- **Akasa, Storytelling and Performance**, a display of learning through performance, a transformative workshop on dramatics, organised by Culture Monks, Kolkata, Alliance Francaise du Bengale and Loreto College (Nov 19- Dec 19, 2022)
- **English Phonetics**, a special lecture by Dr. Sanghita Sanyal for Department of B.Ed. (Dec 21, 2022)
- **Students' Week** for Sem 1 students (Jan 7 – 10, 2023)
- A commemoration on **The Life and Contribution of Mary Ward**, Founder of the Institute of the Blessed Virgin Mary (IBVM) (Jan 30 and 31, 2023)
- 9 students participated in a **Sports Conclave** by **The Hindu** at The Oberoi Grand, Kolkata (Feb 6, 2023)
- **Career Paths Available After Graduation** by Trisha Poddar, an alumna and **The Use of Personal Branding to Stand Out** by Avik Roy for Sem 6 students (Feb 22, 2023)
- **Legal Awareness Workshop** for all final-year students (Feb 25, 2023)

Inspirational Talks:

- **Personal Responsibility While Studying to Overcome Personal Financial Constraints and Succeed in Life** by Ms. Pratyusha Sen, an alumna, for Sem 3 students (Sept 21, 2022)
- **Media Neutrality: A Global Myth**, a session in the dual mode by Kanchan Gupta, Senior Advisor, Ministry of Information Broadcasting for students of MOU colleges across the country (Sept 24, 2022)

Department Events in collaboration with IQAC

- **Excursion to Indian Museum** for 2nd and 3rd year History Hons students (Sept 8, 2022)
- An Intra-Collegiate Online Poster Competition on **World Ozone Day**, (Department of Geography) (Sept 16, 2022)
- A talk, **Decentralisation and Fiscal Federalism** (Department of Economics) by Prof. Ambar Nath Ghosh of Jadavpur University for Sem 3 and 5 students (Nov 9, 2022)
- **Mahatma Gandhi and His Ideas on Education: Reflection on National Education Policy 2020**, a panel discussion (Department of B. Ed.) (Nov 12, 2022)
- **Education: Glenings**, a publication of the proceedings of a seminar (Departments of Education and B. Ed.) released by Denise and Barry O'Brien, on **National Education Day** (Nov 24, 2022)
- A special lecture, **Health is Capital** (Department of Sociology) by Dr. Anurupa Mitra of Shri Shikshayatan College (Nov 25, 2022)
- A Special Lecture **Unravelling Man's Life and Society: A Qualitative Discourse** (Department of Human Rights) by Mr. Suwendu Majhi of University of Calcutta (Nov 25, 2022)
- **National Pollution Prevention Day** (Department of Economics) by Dr. Kalyan Rudra, Chairperson of National Pollution Control Board of West Bengal for Sem 5 students followed by a poster presentation (Dec 2, 2022)
- **Diamond Jubilee Celebratory Lectures** (Department of Geography) celebrating 60 Years of its inception (Dec 6, 2022)
- A panel discussion **Shadows behind the mask: Stop Human and Sex Trafficking** (Department of Education) in collaboration with Sanlaap (Dec 6, 2022)
- A special lecture **Interrogating Qualitative Research: Differences, Challenges and Possibilities** (Department of Sociology) by Dr. Abhijit Dasgupta of GITAM University (Dec 8, 2022)
- A Special Lecture on **"The Place of a Child in National and International Law: A Human Rights Perspective"** in hybrid mode (Department of B.Ed) organized by

Dr. Debolina Sarkar for the faculty and students of MOU colleges as well (Dec 16, 2022)

- A Talk **Research Methods in Social Sciences: Anomaly or Necessity** (Department of History) (Jan 7, 2023)

List of Events organised by Loreto College in collaboration with MOU Colleges		
Title of the Event	Date	Names of Participating MOU Colleges
International Seminar on Women of India in Sports: Politics, Nationalism and Media (Department of Education and History)	Sept 10, 2022	Salesian College, Patna Women's College, SNDT University and Jesus and Mary College, New Delhi
Lecture on The Lost Glory of Vade Mecum (Department of B.Ed) Speaker: Dr. Sanghita Sanyal, Assistant Professor, Dept. of English	Sept 24, 2022	Mount Carmel College of Teacher Education, Kottayam
International Symposium on Environmental Sustainability (IQAC)	Nov 29, 2022	Patna Women's College, Jyoti Nivas College, Nirmala College Ranchi, Mount Carmel College of Teacher Education, St. Xavier's College Ahmedabad, Loyola Academy Secunderabad,
National Pollution Prevention Day (Department of Economics) Speaker: Dr. Kalyan Rudra Chairman, West Bengal Pollution Control Board	Dec 2, 2022	Patna Women's College, Nirmala College Ranchi and Mount Carmel College of Teacher Education
Book Launch of Department Publication (Department of Geography)	Dec 6, 2022	Nirmala College Ranchi, Patna Women's College
Celebratory Lectures: Abhijeet Paul, Ph.D., Senior Lecturer, South Asia & Global Studies, UC Berkeley; Lecturer, Ethnic Studies, Laney College spoke on A Humble Bag: Jute and the Quest for Environmental Justice . Rebecca Diane Whittington, Ph.D., University of California, Berkeley to address the students on Dialect Literature and the Environment .	Dec 6, 2022	Nirmala College, Patna Women's College, St. Xavier's Mumbai, St. Xavier's, Ahmedabad
Talk on The Place of a Child in National and International Law: A Human Rights Perspective (Department of B.Ed) Speaker: Dr. Debolina Sarkar, Dept. of Human Rights	Dec 16, 2022	St. Anne's College of Education, Patna Women's College, St. Anne's College, Mangaluru

List of Events organized by MOU Colleges

Title of the Event	Date	Name of the MOU College
Webinar on Perspectives of Research in Education	Nov 22, 2022	Mount Carmel College of Teacher Education for Women, Kottayam, Kerala
Weekly Reading Club Student Forum Series	From Oct 10, 2022	Providence College for Women, Conoor, Tamil Nadu
Two-Day International Webinar on Language, Literature and Translation Studies: Issues and Challenges	Dec 13, 14, 2022	St. Anne's College of Education, Secunderabad and Mangalore

- Two teachers attended an online FDP on Soft Skills conducted by St. Xavier's College of Management and Technology from through Xavier Board (Jan 30- Feb 4, 2023)

Agenda 6: Proposed Events as IQAC Initiatives

Faculty Improvement Programme

- Webinar related to Preparation for NEP
Tentative Month: May
- Online Workshop on E-content Development
Tentative Month: April

For Students

- 30-hour course on Advanced Course in Mathematics**
Tentative Months: April-June 2023
30-hour course on Human Rights and Empowerment
- Half-a-day Workshop on Research Methodology**
 - Social science (Education, Economics, Psychology and Geography)
 - Language (English both UG and PG and Bengali Sem 3)
 - History and Political ScienceTarget Audience: Sem 4 students (only interested students)
Tentative Month: April/May

Under LEADS:

- Sustainable Cities and Communities**
Tentative Month: April
Target Audience: Students of Sem 4
- Inspirational Talks on**
 - Goal Information (PwC, TCS, Teach for India, Cognizant, Infosys, CapGemini, Azim Premji)
 - Internships for Employability (Bhumi)

3. Webinar on Financial Management

4. Student Exchange Programme with MOU colleges: SNDT University is interested in a Student Exchange Programme

Duration: 1 week preferably

6-10 students can be a part of this Exchange programme at a time

St. Xavier's College, Mumbai also wants an exchange programme for Examination

Agenda 7: Special Mention

- Loreto College has been chosen as State level/District level mentor for NAAC accreditation by Department of Higher Education, Government of West Bengal. 16 colleges have been listed under our mentorship - (Vidyasagar Metropolitan College and Prafulla Chandra College)

Measures undertaken to enhance quality

- Standard Operating Procedures (SOP) at several levels have been designed to enhance quality
- An educational visit to RBI Museum by Economics (Hons.) Sem 6 students
- LCIC (Loreto College Incubation Centre) has taken initiatives to help students develop their entrepreneurial skills to empower themselves
- Compulsory Social Service Activities (12 hours) for 2nd Year students introduced from this semester

Agenda 8: AOB

Sr. Christine informed the members that the gym is complete with new equipment.

Five more MoUs have been signed with colleges in different parts of India under the aegis of Xavier Board of Higher Education.

Two of our students have accepted recruitment by TCS, thanks to TCS YEP programme.

It was proposed as a quality improvement initiative that the tenure of Heads of the Departments be reduced from 5 to 3 years to reduce stress. The members readily accepted the proposal.

The introduction of Mid-term examinations for first year students in the 1st semester from the next academic year was proposed to build confidence in students; this was at their request.

The Student President suggested that an enrichment course with composite subjects like History, Political Science, Economics, Geography and Civics for competitive examinations be started.

Dr. Ranjita Dawn suggested that the college conduct a Seminar regarding leave rules. Prof. Debasish Biswas informed that as per the GO issued in 2019 all colleges have to follow the State Government leave rules issued in 2009. Prof. Biswas also clarified that usually leave has since been calculated according to the calendar year.

Dr. Sayantani Chatterjee suggested that a workshop on Stress Management during Exams be conducted by our former teacher Dr. Veena Poddar, now our college Counsellor.

Dr. Gargi Chatterjee congratulated the college on the number of initiatives taken. She enquired about what is being done with the MoU colleges to which the members were informed of the activities such as Book Reading, Department of English, Loreto College with Providence College. Dr. Sanghita Sanyal and Dr. Debolina Sarkar have served as resource persons for MOU colleges. The NCW International Conference organised by Loreto College had online participants from other colleges with whom we have signed MoUs. Thus, there has been pooling of resources.

Dr. Gargi Chatterjee reiterated the need of teaching students the basics of rudimentary finance.

Dr. Sayantani Chatterjee informed that the Department of Psychology in collaboration with Jyoti Niwas College, Bangalore will be organising a Panel Discussion on how mental and physical health can be the cause for absence from work. The panelists will include students from both colleges.

Prof. Biswas suggested a Talk on Community Development – The Role of Higher Educational Institutions under National Education Policy.

The Student President suggested the conduct of a day's workshop on Self-defence. The members were informed that this had once been conducted by Colonel Prabir Sengupta and that Mrs. Shankhabela Mukherjee had conducted a course on Self-Defence and 11 students who completed the course were awarded certificates.

The Student Vice-President suggested a Talk on Safety Measures for students.

Agenda 9: Vote of Thanks

There being no other matters for discussion, the meeting ended with a vote of thanks to the members.

.....
Dr. Suranjana Mitra
IQAC Coordinator
Associate Professor
Loreto College, Kolkata

.....
Sr. Dr. Christine Coutinho
Chairperson, IQAC
Principal
Loreto College, Kolkata

Loreto College IQAC Meeting

June 30, 2023

3:15PM-4:30PM

An IQAC meeting was held on June 30, 2023, at 3:15pm. The following members attended the meeting:

1. Sr. Dr. Christine Coutinho
2. Dr. Suranjana Mitra
3. Mrs. Sharmila Mitra Deb
4. Dr. Sayantani Chatterjee
5. Ms. Srijita Chakravarty
6. Dr. Ranjita Dawn
7. Dr. Rupa Ghosh
8. Dr. Sanhita Sanyal
9. Mrs. Archita Roy Biswas
10. Mrs. Kaustuva Banerjee
11. Dr. Bonny Ghosh
12. Mr. Abdul Javed
13. Mr. Shambu Sharma
14. Ms. Khadeeja Jamil
15. Ms. Harshita Sharma

Members Excused: Prof. Debasish Biswas, Mrs. Amita Prasad, Mrs. Kavneet Khullar, Mrs. Susmita Bhattacharya and Dr. Gargi Chatterjea

Loreto College IQAC Meeting
Minutes of the Meeting
June 30, 2023
3.00 - 4.15 p.m

An IQAC meeting was held in the IQAC Room on June 30, 2023 at 3.00 p.m.

Agenda 1: Prayer-Sr. Christine Coutinho commenced the meeting with a prayer.

Agenda 2: Members Excused

Prof Debasish Biswas, Mrs. Sushmita Bhattacharya, Mrs Amita Prasad, Mrs. Kavneet Khullar and Dr. Gargi Chatterjea had conveyed their apologies for their absence.

Agenda 3: Minutes of the previous meeting

The IQAC coordinator read out the minutes of the previous meeting held on March 14, 2023. The minutes were passed by Dr. Ranjita Dawn and seconded by Dr. Sanghita Sanyal.

Agenda 4: Matters arising from minutes

The coordinator updated the members on the following IQAC initiatives:

- As was stated in the last meeting a **30-hour- Advanced Course in Mathematics for Competitive Examinations** to commence after University examinations.
- A National Seminar on '**Gender Mainstreaming: The Road Ahead**' sponsored by ICSSR was held on April 1, 2023. The keynote speaker was Justice Indira Banerjee, former Judge of Supreme Court of India. MOU colleges also participated and faculty presented papers.
- Talk on **Sustainable Cities and Communities** under LEADS to be organised in the next Semester.

Agenda 5: College Events till Date

The IQAC coordinator updated the members regarding the college activities and programmes organised by college, IQAC and departments

- **Workshop on 'First-Aid and Health Education'** for 1st Year B. Ed. students (March 15, 2023)
- **Health Camp** by the National Service Scheme (NSS) Society of Loreto College, Kolkata in collaboration with Lions Club International Dist. 32231 and Lions Club of Calcutta, Mahanagar (March 18, 2023)
- **Field trip to the South Park Street Cemetery** for 2nd year students, Department of English (March 18, 2023)
- **SAMAGAM**, annual inter-college fest (March 30 and 31, 2023)

- **Passion of Christ** by AICUF Society in collaboration with the Dramatics Society (April 5, 2023)
- **An awareness campaign on “Innovative Ways to Conserve Water”** at Bal Shiksha Sadan, our adopted primary Government school by the National Service Scheme (NSS) Society and the Department of B.Ed. of Loreto College (March 27 and April 26, 2023)
- **An inter-departmental Gospel Quiz Competition** by AICUF (April 28, 2023)
- **The Crowning of Our Lady** (May 2, 2023)
- **Presentation on “Perception of Mother, Nation, Goddess in a few songs of Rabindranath Tagore”** by the Research Cell of Loreto College (May 2, 2023)
- **Career-oriented Certificate Course on Human Rights and Empowerment** (May 2023)
- **A peaceful walk PHERI** by W.E. Nature Society, in collaboration with N.S.S Society and Department of B. Ed (May 11, 2023)
- **A Basic Life Support (BLS) training** for students and faculty of Loreto College by Fortis Hospital (May 11, 2023)
- A grand celebration on the birth anniversary of Rabindranath Tagore by the teaching, office staff (May 12, 2023)
- A Staff Development Seminar, **NEP: The Role of Higher Educational Institutions** (May 19 & 20, 2023)
- **Blood donation camp** by Social Service, NSS and AICUF Societies and The Lions Club of Calcutta, Mahanagar (May 25, 2023)
- **Campus and Canteen Clean up** as part of World Environment Day by NSS Society (May 27, 2023)
- **Handing Over Ceremony** of the Student Council of 2022-23 (May 30, 2023)
- **Changed Landscape of Higher Education in US, Dr. Law, California State University, East Bay** (May 31, 2023)
- **Oath Taking Ceremony and No Plastic Day** by NSS Society (June 3, 2023)
- **Plastic Pollution in Oceans** by NSS Society, WE Nature Society and Department of B.Ed. (June 17, 2023)
- **International Yoga Day** by NSS Society (June 21, 2023)
- A lecture session on **Child Rights and Media** by the Departments of Journalism & Mass Communication and Human Rights in collaboration with the West Bengal Commission for Protection of Child Rights (June 23, 2023)

Students’ participation outside college

- Akanksha Tiwari (3rd year Political Science Department) and Neha Sen (3rd year English Department) secured the second position as Prajatantra Debate Finalists at the National Youth Conclave 2023, at Vigyan Bhawan, New Delhi (March 13 and 14, 2023).

- 2nd and 3rd year students secured different positions in an inter-college competition at Shree Shikshayatan College on Bhasha Dibosh/ International Mother Language Day (March 16 and 17, 2023)
- Students of the Department of Geography received awards in Earth Day celebrations by Indian Institute of Social Welfare and Business Management (IISWBM) (April 25, 2023)
- 10 students attended a programme on World Environment Day and 3 participated in a quiz by West Bengal Pollution Control Board at Biswa Bangla Convention Centre (June 5, 2023)

Department Events in collaboration with IQAC

- **Webinar on ‘Tribal Empowerment & Preservation of Tribal Heritage’** by the Department of B.Ed. (March, 25, 2023)
- **Annual inter-year quiz competition IGNITION** by Department of Economics (March 28, 2023)
- **Online poster-making competition** by the Psychology Society (March 24 to April 2, 2023)
- **Colloquium on Text and Performance** by the Departments of English and Bengali (April 28, 2023)

Department Events

- **Historia** by Department of History and History Society (March 20, 2023)
- A Special Lecture **“Legacy and Digital Datasets: Scale and Resolution of Spatio-temporal Changes in Soil and Land in India”** (Department of Geography) (March 25, 2023)
- **3rd Ratna Chatterjee Memorial Lecture** (Department of English) (April 5, 2023)
- **World Down Syndrome & World Autism Day** (Department of Education) (April 11, 2023)
- **William Luce's performance, The Belle of Amherst by Kathleen Mulligan** (Department of English) (April 11, 2023)
- Webinar on **Mental Health Issues Affecting Young Adults** (Departments of B.Ed. and Psychology) (April 19, 2023)
- Celebration of **World Book and Copyright Day** (Department of B.Ed.) (April 29, 2023)
- **Inter-collegiate academic fest, Ecolore** (Department of Economics) (May 3, 2023)
- **The Trumpet of Prophecy: Romanticism and its Afterlives** (Department of English) (May 4, 2023)
- **Field trip to Jorasanko Thakur Bari** (Department of History) (May 6, 2023)
- **Awareness campaign on Current State of the Handloom Industry in West Bengal** (Department of B.Ed.) (May 23, 2023)

- **Diamond Jubilee Celebrations, Alumnae Lecture Series**, *Gender and Geographies of Age, Aging and Care in Kolkata* by Sanjukta Mukherjee and *Understanding the Livelihoods Adaptability of the Climate-resilient Vulnerable Communities of Sundarbans* by Uzma Faiz (Department of Geography) (May 23, 2023)
- **Child Rights and Media** by West Bengal Commission for Protection of Child Rights and Departments of Journalism and Mass Communication and Human Rights (June 23, 2023)

Participation in Events organized by MOU Colleges

Title of the Event	Date	Name of the MOU College
RUSA - sponsored National Seminar, <i>Decolonising and Integrating Knowledge of India in Education</i>	May 27 and 28, 2023	Patna Women's College

Agenda 6: Proposed Events as IQAC Initiatives

Faculty Improvement Programme

1. Subject-specific Workshop on Curriculum and Credit Framework
2. Workshop on E-content Development

For Students

1. 5 – Day Workshop on Research Methodology
 - a. Social Science (Education, Economics, Psychology and Geography)
 - b. Language (English both UG and PG and Bengali Sem 3)
 - c. History and Political Science

Target Audience: Sem 5 students (interested advanced learners)

Under LEADS:

1. **Talk on Professional Ethics**
2. **Inspirational Talks on:**
 - Goal Information
 - Internships for Employability

3. Webinar on Financial Management

4. Workshop on Stress Management for Students

Agenda 8: AOB

The members were informed that the College had signed a MOU with Mentaïd and as part of the collaboration sold the products produced by Mentaïd.

The members were informed that the MOU with Asia Global Affairs will be revived and workshops will be arranged under their aegis.

It was suggested that Compulsory Internships for students would need to be arranged by each department as internships under Curriculum and Credit Framework. The list of internships for students could be an IQAC initiative.

Dr. Rupa Ghosh informed the members that under the aegis of Government of India as part of the NSS activity, 75 NSS students per college can register online for internships; however only ten students had registered till date. It was suggested that Sem 1 students could register for the Government internships.

Dr. Rupa Ghosh suggested the reintroduction of Selection examinations for Semester 3 and 5 students to help improve their writing skills.

It was informed that attendance on a monthly basis will be prepared henceforth by the Heads of the Departments for better monitoring of students with low attendance.

Agenda 9: Vote of Thanks

There being no other matters for discussion, the meeting ended with a vote of thanks to the members.

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Dr. Suranjana Mitra
IQAC Coordinator
Associate Professor
Loreto College, Kolkata

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Sr. Dr. Christine Coutinho
Chairperson, IQAC
Principal
Loreto College, Kolkata